

# RMIT European Doctoral Innovators (REDI) Program

## Guide for Applicants

*October 2021*

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## RMIT European Doctoral Innovators (REDI) Program — REDI

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01/10/2021	1.0	Publication



## 1. About REDI

RMIT European Doctoral Innovators (REDI) is a five-year innovative research training program aimed at educating tomorrow's researchers by offering a unique international research environment in which to deepen core scientific skills and develop new ones in complementary disciplines and sectors. REDI offers industry-supported positions in 11 countries all with excellent salaries, enviable international experiences including a residential year in Melbourne and annual workshops in Barcelona, top-class research and skills training as well as networking with academic and industry leaders across 60+ partners.

REDI is co-funded by the European Union's Horizon 2020 research and innovation program under the Marie Skłodowska-Curie grant agreement no. 101034328. REDI has also received funding from RMIT University and other 24 academic and industry partners involved in its implementation.

## 2. Who is REDI intended for?

REDI seeks to recruit 41 excellent, early-stage researchers of any nationality, gender and discipline from around the world.

In the first call for Applicants, 24 positions are open for application.

## 3. Positions open in Call 1 (October 2021)

Research Host	Country	Position Code	Project codes and titles	Supervisors	
5th Studio	United Kingdom	5th Studio-DC1	Project 1 - Ecological Urbanism	Prof. Tom Holbrook (5 <sup>th</sup> Studio) Prof. Martyn Hook (RMIT)	
			Project 2 - A New Hansa		
			Project 3 - Urban Logistics		
Aalto	Finland	Aalto-DC1	Project 1 - AI in communications for remote healthcare	Prof. Stephan Sigg (Aalto) Prof. Flora Salim (RMIT) Jose Costa Requena (Cumucore)	
			Project 2 - Future communication networks		
			Project 3 - Ambient Intelligence for industry and commerce		
		Aalto-DC2	Project 1 - Mediating Cultural Heritage and Urban Development		Prof. Saija Hollmén (Aalto) Prof. John Fien (RMIT) Prof. Esther Charlesworth (RMIT) Industry Mentor: Mohammed Habib (Department of Urban and Rural Planning, Zanzibar)
			Project 2 - Capacity building in cultural heritage sites		
			Project 3 - Disaster risk management of cultural heritage		
BOGGI - UNIBO	Italy	Boggi-DC1	Project 1 - Unmanned Aerial System for commercial operations	MSc. Stefano Boggi (BOGGI) Prof. Pier Marzocca (RMIT) Prof. Cees Bil (RMIT) Prof. Alessandro Ceruti (UNIBO)	
			Project 2 - Electric Hybrid General Aviation Aircraft		
			Project 3 - Smart Space structures		
CIMNE	Spain	CIMNE-DC1	Project 1 - Thermo-metallurgical modeling for AM processes	Prof. Michele Chiumenti (CIMNE) A/Prof. Andrey Molotnikov (RMIT) Prof Raj Das (RMIT)	
			Project 2 - Thermo-mechanical modelling of WAAM process		
			Project 3 - Modelling of multi-material L-PBF process		



CNAM	France	CNAM-DC1	Project 1 - Hybrid Architected lattice materials	Dr. Justin Dirrenberger (CNAM) Dr. Andrey Molotnikov (RMIT)
			Project 2 - Design of additively manufactured copper alloy cellular materials for thermo-structural aerospace propulsion applications	
			Project 3 - Temperature-Responsive Multipolymer Interlocking Materials	
EC Lyon	France	EC Lyon-DC1	Project 1 - Photonic CNN for large-scale image processing	Prof. Ian O'Connor (EC Lyon) Dr. Fabio Pavanello (EC Lyon) Professor Arnan Mitchell (RMIT)
			Project 2 - Photonic CNN for low-power edge applications	
			Project 3 - Photonic CNN for safety-critical applications	
FH Aachen	Germany	FH Aachen-DC1	Project 1 - Fuel Cell In-Flight H <sub>2</sub> O Treatment On-Board	Prof. Thomas Esch (FH Aachen) Prof. Milan Brandt (RMIT) Bahman Shabani (RMIT)
			Project 2 - Modularization of electric Powered Aviation System	
			Project 3 - Up-Scaling of Fuel Cell Systems through Synergies	
		FH Aachen-DC2	Project 1 - Design of FC-based Propulsion Systems for Aircraft	Prof. Carsten Braun (FH Aachen) Prof. Pier Marzocca (RMIT) Dr. Graham Dorrington (RMIT)
			Project 2 - Integration of FC Propulsion Systems in Aircraft	
			Project 3 - Integration of Batteries in All-Electric Aircraft	
		FH Aachen-DC3	Project 1 - Thermomanagement of Li-Ion Batteries for eVtols	Prof. Hans Kemper (FH Aachen) Prof. Mark Easton (RMIT) Dr. Hamid Khayyam (RMIT)
			Project 2 - Safe Battery Operation in Aerial Applications	
			Project 3 - System Design for Aerial Fuel Cell Applications	
ICN2 - UAB	Spain	ICN2-DC1	Project 1 - Simulations of graphene based coatings	Stephan Roche (ICN2) Aleandro Antidormi (ICN2) Ivan Cole (RMIT)  Industry Mentors: Sivasambu Bohm, David Noriega (Arcelormittal)
			Project 2 - Simulations of amorphous boron nitride based ultrathin films	
			Project 3 - Oxidation effects on graphene-based composites	
		ICN2-DC2	Project 1 - Bridging time and length scales for the simulation of corrosion	Prof. Pablo Ordejon (ICN2) Ivan Cole (RMIT)
			Project 2 - First Principles modelling of electrochemical processes	
			Project 3 - Computational design of environmentally clean and non-toxic corrosion inhibitors	
		ICN2-DC3	Project 1 - Synthesis of new porous cages from MOFs/COFs	Dr Daniel Maspoch (ICN2) Prof. Leslie Yeo (RMIT)
			Project 2 - Synthesis of 2-D nanomaterials from MOFs/COFs	
			Project 3 - Porosity modulation in MOF/COFs by linker cleavage	



IIIA-CSIC-UAB	Spain	IIIA-CSIC-DC1	Project 1 -Automated extraction of Online Community Norms	Prof. Carles Sierra (IIIA-CSIC) Prof. John Thangarajah (RMIT) A/Prof. Julie Porteous (RMIT)
			Project 2- Detecting violations of Online Community Norms	
			Project 3 - Detecting bullying behaviours in Online Communities	
LUT	Finland	LUT-DC1	Project 1 - International expansion of digital platforms	Juha Väättänen (LUT) Anne-Laure Mention (RMIT)
			Project 2 - Local market adaptation of digital business	
			Project 3 - Sustainable digital business models	
		LUT-DC2	Project 1 - Environmental startup internationalisation	Juha Väättänen (LUT) Anne-Laure Mention (RMIT)
			Project 2 - Environmental technology ecosystems	
			Project 3 - Global environmental business green taxonomy	
		LUT-DC3	Project 1 - Participation in circular economy platforms.	Henri Hakala (LUT) Anne-Laure Mention (RMIT)
			Project 2 - The business of sharing	
			Project 3 - Collaborating towards sustainability standards	
		LUT-DC4	Project 1 - Orchestrating circular economy platforms	Mikko Pynnönen (LUT) Anne-Laure Mention (RMIT) Industry Mentor CEO Juha Kauppinen (Mikkeli development Miksei Ltd. - if final topic fits)
			Project 2 - Digital servitization of knowledge	
			Project 3 - Circular economy business models	
POLIMI	Italy	POLIMI-DC1	Project 1 - Vernacular architecture and climate change	Assoc. Prof. Monica Lavagna (POLIMI) Assoc. Prof. Elizabeth Grant (RMIT) Industry Mentor: Giulia Galluccio (CMCC)
			Project 2 - Housing design for climate change adaptation	
			Project 3 - Housing and cultural resilience	
TUe	The Netherlands	TU/e-DC1	Project 1 - Reinventing Remote Control	Full Prof. Regina Bernhaupt (TU/e) Prof. Laurene Vaughan (RMIT)
			Project 2 - Design for control to enhance society	
			Project 3 - Evaluation Methods for (remote) Control Solutions	
		TU/e-DC2	Project 1 - Interactive Materials for Society	Full Prof. Regina Bernhaupt (TU/e) Prof. Laurene Vaughan (RMIT)
			Project 2 - A Design Framework for Interactive Materials	
			Project 3 - Evaluation frameworks for Interactive Materials	
UiA	Norway	UiA-DC1 UiA-DC2	Project 1 - Management of sustainability-oriented innovation	Prof. Tor Helge Aas (UiA) Prof. Anne-Laure Mention (RMIT)
			Project 2 - Management of digital business model innovation	
			Project 3 - University-Industry Cooperation for Fintech	
UIC	Spain	UIC-DC1	Project 1 - Urban Displacement and integration of migrants	Dr. Carmen Mendoza Arroyo (UIC) Prof. John Fien (RMIT) Industry Mentor: Esteban León (UNHabitat)
			Project 2 - Community-led design for post-disaster resilience	



			Project 3 - Design for displaced people with disabilities	Dr. Carmen Mendoza Arroyo (UIC) and Prof. John Fien (RMIT) Prof. Esther Charlesworth (RMIT)
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## 4. Recruitment and selection process

### 4.1. Timeline for the 1st Call for Applicants

Step	What will happen at this step?	Timeframe
1-Online application	Submit your application through the online portal before the deadline.	01.10.2021 - 30.11.2021
2-Eligibility check	Our Team will check whether your application meets the REDI and Host eligibility criteria, you will be informed of the outcome immediately once the eligibility check is completed.	December 2021
3-Assessment of eligible applications (shortlisting Applicants for interview)	If your application meets the eligibility requirements, you will pass on to the next phase where your application will be assessed by the assigned Selection Panel against the Evaluation Criteria (please refer to the Guide for Evaluators).	December 2021 – January 2022
4-Interviews	If your application is shortlisted by the Selection Panel, you will be contacted for interview at least two weeks before the date of your interview.	January-February 2022
5-Final ranking and allocation of positions	If you have been successful at the interview, you will be contacted and informed about the next steps in order to be able to take up a position at your selected research host.	February 2022
6-Admission at Research Hosts	You will have to go through the process to be admitted as a Doctoral Candidate at your research host and RMIT. Once this step has been completed you will receive your offer letters issued by both institutions.	March 2022 onwards

### 4.2. Who can apply?

REDI is open to excellent researchers of any age, nationality, gender and discipline, early in their career.

To apply, Applicants must fulfil **ALL the following minimum eligibility criteria at the date of the call deadline:**

1. **Early-stage researcher:** Applicants must - at the date of recruitment – be in the first four years (full-time equivalent research experience<sup>1</sup>) of their research careers, career breaks

<sup>1</sup> **Full-Time Equivalent Research Experience** is measured from the date when a researcher obtained the degree entitling them to embark on a doctorate, either in the country in which the degree was obtained or in the country in which the researcher is recruited, even if a doctorate was never started or envisaged.



excluded, and have not yet been awarded a doctoral degree. Career breaks refer to periods of time where the Applicant was not active in research, regardless of employment status.

2. **MSCA Mobility rule:** Applicants may not have resided or carried out their main activity (work, studies, etc.) in the country of the chosen Research Host for more than 12 months in the 3 years immediately before the call deadline. Time spent as part of a procedure for obtaining refugee status under the Geneva Convention (1951 Refugee Convention and the 1967 Protocol), compulsory national service and/or short stays such as holidays are not taken into account.
3. **MSCA Employment rule:** Applicants may not be already permanently employed by the chosen Research Host at the time of call deadline. Applicants (if successful) must be able to dedicate full time to the program's research training activities unless duly justified for personal or family reasons. This also means that a researcher cannot benefit from two Marie Skłodowska-Curie (or "Marie Curie" under FP7) Actions grants at the same time.
4. **Minimum level of studies:** Applicants must hold either:
  - a bachelor's degree requiring at least 4 years of full-time study in a relevant discipline awarded with honours and including a research component; OR
  - a master's degree that includes a research component or a master's degree without a research component with at least a high distinction average; OR
  - have evidence of appropriate academic qualifications and/or professional experience demonstrating that the applicant has developed knowledge of the field of study or cognate field and the potential for research sufficient to undertake the chosen project.
5. **English proficiency\*:** Applicants must have a demonstrable C1 level of English<sup>2</sup> (both speaking and in writing). Evidence must be provided upon application following the guidance and minimum requirements specified by the Research Host in the position description. In the absence of a recognised certificate, a Degree or Master's certificate issued in a country where English is the first language may also be accepted as proof of adequate level of English. Students with a high level of English but without the above listed qualifications may still apply and their level of English will be checked during the interview.
6. **Availability:** Applicants must be available for employment full-time at the preferred start date indicated by their chosen Research Host for a minimum period of 36 months.

*\*Native English speakers are exempt from this requirement.*

**Applicants not meeting all the above minimum eligibility criteria will have their application rejected at the first phase of evaluation (Eligibility check) and will not be further assessed.**

In addition to the above minimum eligibility criteria, depending on the chosen Research Host and position(s), **Applicants must comply with the admission requirements of their chosen Research Host (or the degree-awarding University associated to their Research Host)**. The admission requirements specific to each Research Host are described in the position description.

**Applicants failing to meet the admission requirements of their chosen Research Host will have their application rejected at the first phase of evaluation (Eligibility check) and will not be further assessed.**

<sup>2</sup> According to the Common European Framework of Reference for Languages: <https://www.coe.int/en/web/common-european-framework-reference-languages>





Should an Applicant be successfully offered a position by REDI, the Applicant will then need to enrol into the doctoral programs at both degree-awarding institutions (this may be the Research Host or an Associated University and RMIT University). If an Applicant fails to meet all enrolment requirements and is rejected by one or other of the degree-awarding institutions, then the REDI offer will be withdrawn.

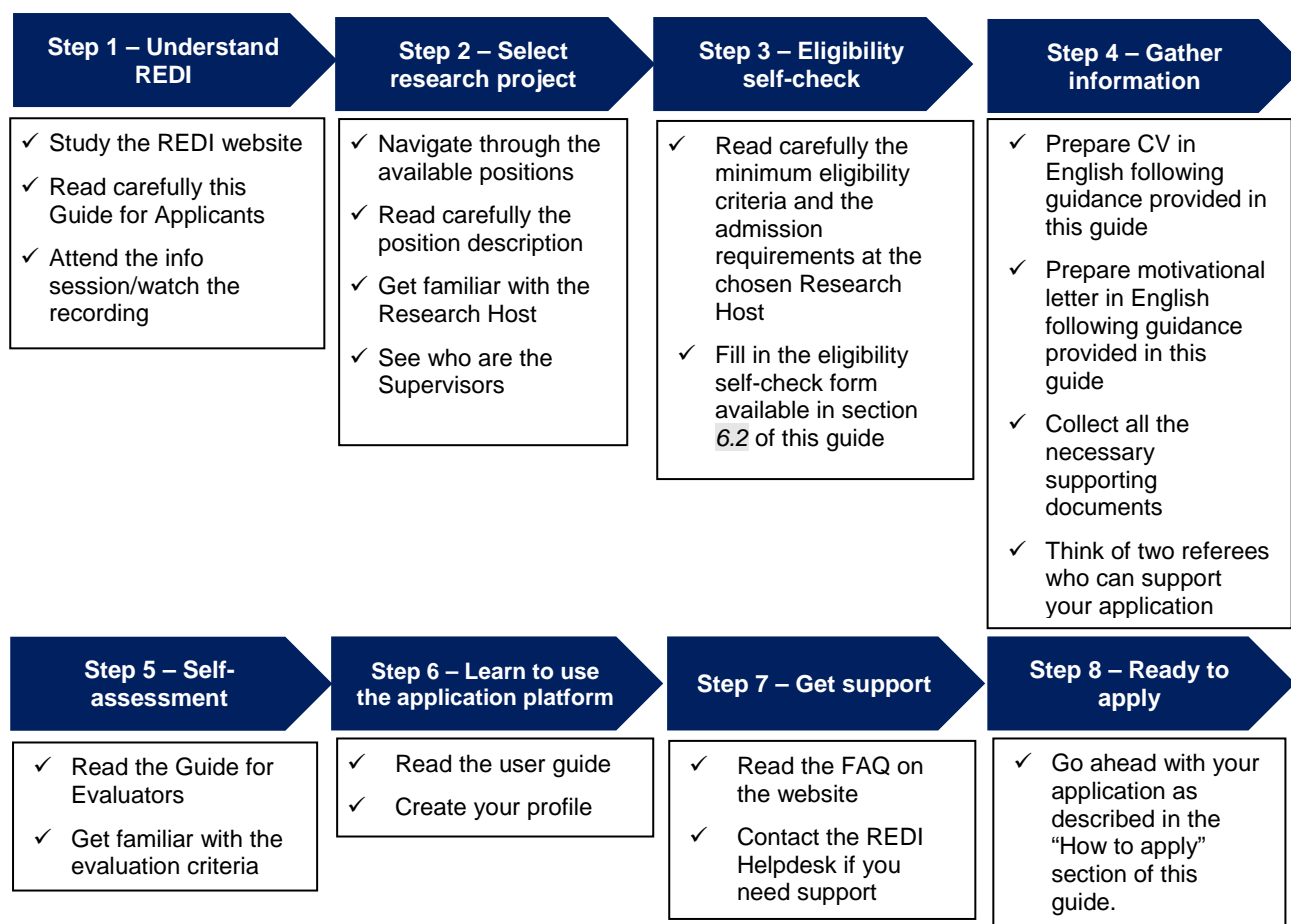
REDI has made all efforts to ensure that the enrolment requirements of participating universities are described in the REDI position descriptions, but as these requirements are subject to change, **Applicants are advised to check these carefully directly on the relevant degree-awarding institutions' websites.**

**Researchers returning from a Career Break are encouraged to apply.** Career Breaks will be taken in account in the calculation of the four years of full-time equivalent research experience: the different career pathways of researchers are taken into account by given more importance to their research experience than simply their age. Applicants need to provide adequate information about their career break(s).

A Career Break could have been taken for several reason: family reason (parental leave for example), personal reason (illness for example), work/professional activity not related to research, are some of them.

### 4.3. Before you apply

We highly suggest that Applicants follow carefully the below steps during the preparation and submission stage of their application:







## 4.4. How to apply?

The application process is entirely online and consists of 4 steps:

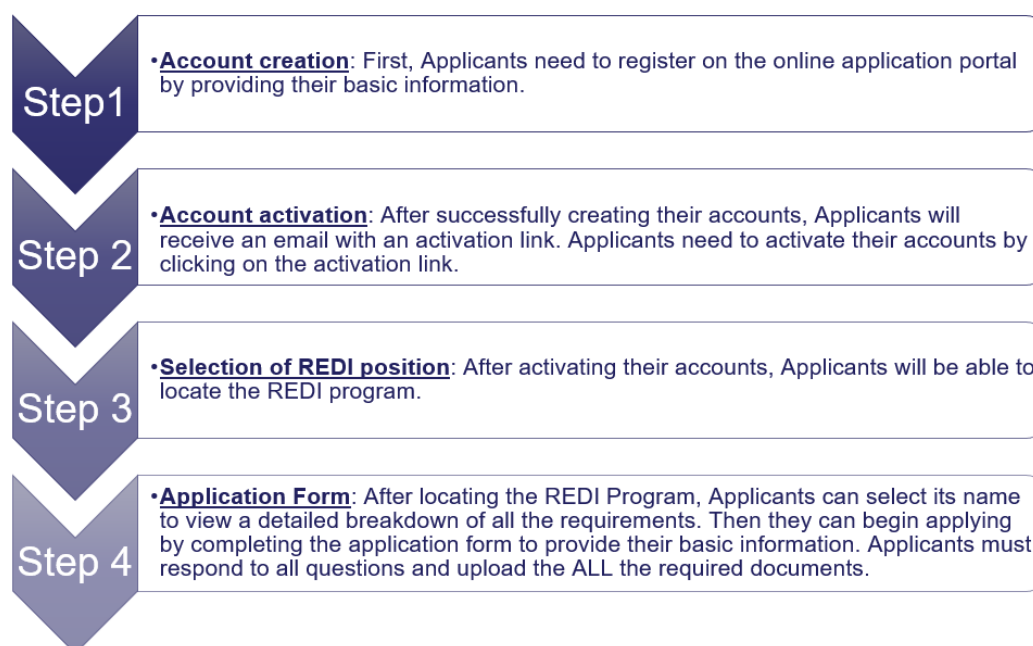


Figure 1: REDI Application process

The application form is entirely online and needs to be filled in **in English** through the [online application portal](#) before the deadline specified in the position description.

**Applicants are advised to read carefully the user guide (Annex 2 of this guide) before applying and for more details see the [online user manual](#).**

**Applications received by other means (postal mail, email or similar) will not be accepted.**

### **Consider before applying that:**

- Applicants are encouraged to submit their **application for up to three positions/projects**, indicating their order of preference in the application form.
- Only **one Application can be submitted per Applicant**.
- If an Applicant submits more than one Application, **only the latest submitted** application will be taken into account.
- **Only applications submitted before the deadline** specified in the position description will be taken into consideration.
- **Only complete applications submitted together with all mandatory documents** (see Table 1) will be taken into consideration.
- The application form **can be saved and edited later if needed**. Applicants are encouraged to start working on their application well before the deadline and allow enough time to compile the necessary information and supporting documents (including translation of academic degrees and transcripts).



- The REDI program is committed to *Open, Transparent and Merit-based Recruitment (OTM-R)*, therefore positions will be awarded to the most talented students based purely on merit and capacities.

**List of required documents to be submitted together with the application form:**

No.	Document name	Template	Instructions
1	<b>Scanned copy of a valid photo ID</b> (national ID, passport or equivalent)	No template	Upload valid photo ID as a scan (PDF, jpg)
2	<b>Curriculum Vitae (CV) and motivation letter in English</b>	Suggested to use <a href="#">Europass</a>	CV and motivation letter must be uploaded as <b>one single PDF file</b> . <i>Max. length: 4 A4-size pages.</i>  <b><u>Do not include personal information:</u></b> <ul style="list-style-type: none"> <li>- Name and last name</li> <li>- Birth date</li> <li>- Address</li> <li>- Email</li> <li>- Phone number</li> <li>- Nationality</li> <li>- Gender</li> <li>- Picture</li> </ul>
3	<b>Scanned copy of official academic degree(s) and academic transcripts and proof of English proficiency</b> if English is not your mother tongue	No template for degrees and transcripts Official English language certificate as specified in the position description <sup>3</sup> .	If the academic degrees and transcripts are written in a language other than English, <b><u>you are required to attach a translation in English</u></b> . At this stage, no official, certified translations are required but please note: if successful, Applicants will be required to submit official, certified translations of academic degrees and transcripts enabling them to embark in a doctoral degree.  Academic degrees and transcripts (and translations – if applicable), and the English language certificate <b><u>must be uploaded as one single PDF file</u></b> .

*Table 1: List of required documents to be submitted by Applicants*

In addition to the above-listed required supporting documents, submission of the following documents is **optional**:

No.	Document name	Template	Instructions
4	<b>Scanned research outputs</b>	No template	Upload <b>as one single PDF</b> file any scientific outputs you contributed to (i.e. articles from academic journals, book chapters, etc.)
5	<b>One-page (Master or equivalent) research project overview</b>	No template	Prepare a short overview of your (Master or equivalent) research project. A4-size paper, max. one page.

<sup>3</sup> In the absence of a recognised certificate, a Degree or Master's certificate issued in a country where English is the first language may also be accepted as proof of adequate level of English.



			<p><u>Hint</u>: Try to focus on presenting how your (Master or equivalent) research project links to the position and research project you are applying for.</p> <p><b><u>Please note that this document is mandatory for Applicants applying for positions UiA-DC1/DC2 at <a href="#">University of Adger (Norway)</a>.</u></b></p>
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**Applicants who are nationals or residents of countries, against which restrictive measures are in place either by the European Union or Australia, may be subject to additional security procedures and therefore asked for additional information/documents at any stages of their application.**

## 4.5. Special needs support

REDI pays particular attention to ***physical accessibility and inclusion***. Therefore, there is **additional financial support provided to Researchers with additional needs** such as researchers with disabilities or who are the primary carers of a disabled person, researchers previously displaced due to conflict or violence, researchers who are refugees (in alignment with the EU Science for Refugees policy), researchers from low socio-economic backgrounds, or researchers with numerous dependents.

This additional financial support is intended to cover additional costs such as costs that researchers with disabilities face due to the increased costs of their mobility. It can be used, for example, to ensure necessary assistance by third persons or for adapting their work environment.

The additional financial support cannot cover costs, which are already covered by another source, such as social security or health insurance.

**Applicants wishing to apply for additional financial support need to indicate such request in their online application. They will be also asked to provide more information on the circumstances that make them eligible for such support.**

REDI is also committed to providing flexibility for researchers who experience career breaks, parental leave and illness.

## 4.6. Support with applications

The REDI Help Team provides support through email and phone from Monday to Friday from 9:00 AM CET to 17:30 CET.

All queries and questions regarding the application process should be sent to REDI Help **at least 10 days before the application deadline.**

### ***REDI Help Contact***

Email: [redi.help@rmit.edu.au](mailto:redi.help@rmit.edu.au)



Phone: +34 935 47 77 00

## 5. Selection and evaluation process

Once you submit your application through the online platform, the evaluation process will immediately start and comprise the following steps:

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
<b>Online application</b>	Eligibility check	Assessment of eligible applications	Interviews	Final ranking and allocation of positions	Admission at Research Host and RMIT

The online application phase (call for applications) is open for two months. The first call for applications opens on 1<sup>st</sup> October 2021 and closes on 30<sup>th</sup> November 2021.

During this period, Applicants will be able to submit their application and supporting documents through the [online application portal](#).

Applicants are invited to study carefully *section 3 of this guide* for the list of open research positions and topics. The open positions are announced on the [Vacancies page](#) of the website.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	<b>Eligibility check</b>	Assessment of eligible applications	Interviews	Final ranking and allocation of positions	Admission at Research Host and RMIT

After the application period closes on 30<sup>th</sup> November 2021 for the first call, the REDI Management Team will start reviewing all submitted applications to check whether they meet both REDI and host eligibility criteria. Refer to section 6.1 for the Eligibility checklist.

Once the eligibility check is completed, Applicants will be informed immediately through the application portal.

Applicants rejected as ineligible will have the possibility to submit a request for redress – if they believe that the outcome of the eligibility checks are incorrect. The redress process to follow is described in section 6.7.

Applicants rejected at this stage will not have their application assessed by the Selection Panel.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	<b>Assessment of eligible applications</b>	Interviews	Final ranking and allocation of positions	Admission at Research Host and RMIT

Applications successfully passing the eligibility check will be assessed by the assigned Selection Panel against the Evaluation Criteria specified in section 6.2.

Where Applicants have nominated more than one host/project combination, the application will proceed simultaneously in each of the selection processes.



Each application will be assessed individually by the Selection Panel members first, following the evaluation guidelines provided to them. The Evaluators will be asked to comment on the strengths and weaknesses of each application for the purposes of transparency and providing feedback to Applicants.

**All Applicants will receive email notification of the evaluation results at this stage.** The notification email will include their average score and a summary of the Evaluators' comments on the strengths and weaknesses of their application, thereby enabling Applicants to improve for future applications.

Applicants meeting the minimum cut-off score (please refer to [section 6.2](#) for the Evaluation criteria) will be shortlisted for an interview.

Applicants not shortlisted for an interview will have the possibility to request a redress procedure – if they believe that there has been a shortcoming in the way their application was evaluated. The redress process to follow is described in [section 6.7](#).

For more information on how applications are assessed please refer to the Guide for Evaluators.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	Assessment of eligible applications	<b>Interviews</b>	Final ranking and allocation of positions	Admission at Research Host and RMIT

Applicants shortlisted for an interview will be given **at least two weeks' notification** for interviews to allow them time to prepare. **All interviews will be conducted by videoconference.**

Interviews will comprise two parts: a question and answer session (questions will be identical for all Applicants) and a discussion session to explore the suitability to the research project (verbal, no pre-prepared material required).

Applicants and Evaluators will be given the same Interview Guide detailing process and scoring. The scoring system is described in detail in [section 6.3](#) on **Evaluation criteria**.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	Assessment of eligible applications	Interviews	<b>Final ranking and allocation of positions</b>	Admission at Research Host and RMIT

**The final ranking scores** will be produced by combining the interview score (60% weighting) and the first ranking score (40% weighting).

The scoring of the interview criteria categories will be considered in cases where overall scores are identical, first applying Scientific and investigative aptitude, followed by Research Project. All these being equal, priority will be given to female Applicants.

Applicants will be informed on the results at this stage by email notification.

Unsuccessful Applicants will have the possibility to submit a request for redress – if they believe that there has been a shortcoming in the way their application was evaluated. The redress process to follow is described in [section 6.7](#).

Top-scoring unsuccessful Applicants will be placed on a reserve list until positions are filled.

The final list of successful Applicants and reserves will be published on the program's website.



Successful Applicants will have between **7 and 14 days** (depending on their chosen Research Host) after notification of the results **to accept the offer**. In the event of an Applicant rejecting an offer, the position will be offered to the next Applicant on the reserve list.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	Assessment of eligible applications	Interviews	Final ranking and allocation of positions	<b>Admission at Research Host and RMIT</b>

Successful Applicants having accepted the offer will be invited to start the admission process at their Research Host and RMIT.

**Applicants are strongly advised to get familiar with the admission requirements of both their Research Host and RMIT well in advance and compile all mandatory documents for their enrolment as Doctoral Students (including official, certified translations of academic degrees and transcripts).**

More information on the admission requirements and the list of documents to be submitted to their Research Host and RMIT can be found in the position description.

## 6. Evaluation criteria

Your submitted application will be assessed in 4 stages, as described below:

### 6.1. Administrative eligibility

The following checklist will be applied to each submitted application. **Only Applicants meeting ALL the following criteria will be admitted to the next stage of assessment.** Applicants failing to meet one or more of the following criteria will be rejected.

Criterion	Which part of your application will be assessed here?	Compliance	Instructions for assessors
<b>The Applicant is an Early-stage researcher: Applicants must at the date of recruitment be in the first four years</b> (full-time equivalent research experience <sup>4</sup> ) of their research careers, career breaks excluded, and have not yet been awarded a doctoral degree. Career breaks refer to periods of time where the Applicant was not active in research, regardless of employment status	<ul style="list-style-type: none"> <li>▪ Application Form – Accepted ESR rule</li> <li>▪ Application Form – Academic background</li> <li>▪ Application Form - Research and Professional Experience</li> </ul>	Yes / No	Yes – Eligible No – Not Eligible
<b>The Applicant complies with the MSCA Mobility rule: Applicants may not have resided or carried out their main activity</b> (work, studies, etc.) in the country of the chosen Research Host for more than 12 months in the 3 years immediately	<ul style="list-style-type: none"> <li>▪ Application Form – Accepted MSCA Mobility rule</li> <li>▪ Application Form – Personal information</li> </ul>	Yes / No	Yes – Eligible No – Not Eligible

<sup>4</sup> Full-Time Equivalent Research Experience is measured from the date when a researcher obtained the degree entitling them to embark on a doctorate, either in the country in which the degree was obtained or in the country in which the researcher is recruited, even if a doctorate was never started or envisaged.





<p>before the call deadline. Time spent as part of a procedure for obtaining refugee status under the Geneva Convention (1951 Refugee Convention and the 1967 Protocol), compulsory national service and/or short stays such as holidays are not taken into account.</p>			
<p><b><u>The Applicant complies with the MSCA Employment rule: Applicants may not be already permanently employed</u></b> by the chosen Research Host at the time of call deadline. Applicants must be available to dedicate full time to the program's research training activities unless duly justified for personal or family reasons.</p>	<ul style="list-style-type: none"> <li>▪ Application Form – Accepted MSCA Employment rule</li> <li>▪ Application Form – Research and professional experience</li> </ul>	Yes / No	Yes – Eligible No – Not Eligible
<p><b><u>The Applicant complies with the minimum level of studies required:</u></b> Applicants must hold either:</p> <ul style="list-style-type: none"> <li>- a bachelor's degree requiring at least 4 years of full-time study in a relevant discipline awarded with honours and including a research component; OR</li> <li>- a master's degree that includes a research component or a master degree without a research component with at least a high distinction average; OR</li> <li>- have evidence of appropriate academic qualifications and/or professional experience demonstrating that the applicant has developed knowledge of the field of study or cognate field and the potential for research sufficient to undertake the chosen project.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Application Form – Academic background</li> <li>▪ Application Form – Uploaded academic degrees and transcripts</li> </ul>	Yes / No	Yes – Eligible No – Not Eligible
<p><b><u>The Applicant has demonstrable English proficiency: Applicants must have a demonstrable C1 level of English</u></b> (both speaking and in writing).</p>	<ul style="list-style-type: none"> <li>▪ Application Form – Languages</li> <li>▪ Application Form – Uploaded English certificates or equivalent (Degree or Master's certificate issued in a country where English is the first language).</li> </ul>	Yes / No	Yes – Eligible No – Not Eligible

## 6.2. Assessment of eligible applications

Applicants having successfully passed the Eligibility check will be passed on to the next stage of evaluation where Applicants will be individually assessed by each member of the Selection Panel following the below assessment criteria:





Criteria	Score	Weighting (%)
Academic merit: academic transcript, publications, etc.	0–5	30
Research skills and other relevant competences	0–5	25
Research & work experience: 3i dimension, international or industry internships, conferences, etc.	0–5	15
Motivation letter	0–5	10
Recommendation letters	0–5	10
Public awareness (dissemination and communication activities)	0–5	10
<b>Weighted Average</b>	<b>0–5</b>	<b>100</b>
<b>Scoring guide:</b>		
<b>0 – Fail.</b> The application fails in these criteria or cannot be judged due to incomplete information.		
<b>1 – Poor.</b> The application has serious weaknesses or is addressed in an inadequate manner.		
<b>2 – Fair.</b> The application broadly addresses the criterion, but there are significant weaknesses.		
<b>3 – Good.</b> The application addresses the criterion well, although improvements are required.		
<b>4 – Very Good.</b> The application addresses the criterion very well, although certain improvements are still possible.		
<b>5 – Excellent.</b> The application successfully addresses all relevant aspects of the criterion in question.		

The **Evaluators' individual scores will be then averaged** to give an initial score for the application. A first ranking list will be produced based on the average scores. In cases where Applicants obtain the same score, priority will be given to those who scored highest in Academic merit, followed by Research skills. These being equal, priority will be given to female Applicants.

The Selection Panel will set a cut-off score for passing to the interview round, which will be no lower than 3.5 and will allow for at least the top three Applicants to be invited for interview, up to a maximum of six per position.

### 6.3. Interview assessment criteria

The criteria, which are complementary to those already evaluated in the first ranking, will be those detailed in the following table. The same scoring system to that used in the first ranking will be applied.

Criteria	Score	Weighting (%)
Scientific and investigative aptitude and motivation	0–5	30
Research Project: conceptual understanding and suitability	0–5	30
Professional skills: planning, problem solving, IT, data management,	0–5	20
Interpersonal skills: communication, teamwork, initiative, English level	0–5	20
<b>Weighted Average</b>	<b>0–5</b>	<b>100</b>

Each Evaluator will score the interview individually and those scores will then be averaged to give the overall interview scores. Immediately after each interview, the Evaluators will deliberate the scores and agree the feedback comments, including any dissenting views, to be sent to the Applicant.

### 6.4. Final ranking

The **final ranking scores** will be produced by combining the interview score (60% weighting) and the first ranking score (40% weighting). The scoring of the interview criteria categories will be considered in cases where overall scores are identical, first applying Scientific and investigative aptitude, followed by Research Project. All these being equal, priority will be given to female Applicants.



## 6.5. Tips for a successful application

- ✓ Allow yourself **enough time to prepare your application** and collect all supporting evidence.
- ✓ **Read the position description carefully** before completing the application form as you will need to demonstrate that you meet all the requirements to be considered for shortlisting.
- ✓ The **referees should be your current or most recent supervisors (including former employers)**. If you have not been employed previously, you can give the names of people who professionally know you sufficiently well to confirm the information you have given and comment on your ability to do the job for which you are applying (at least one should be academic). Applicants should make their referees aware that the REDI Selection Panel may contact them.
- ✓ **Read carefully each recruiting institution's admissions requirements** listed in the position description and on their websites.
- ✓ **Assess your own application against** the evaluation criteria described in sections [6.1](#), [6.2](#) and [6.3](#).
- ✓ **Contact the REDI Help team** if you have questions when preparing your application.

## 6.6. Deadline

The deadline for applications in the first Call for Applicants is the **30 November 2021 midnight Central European Time**.

The deadline for applications in the first Call for Applicants is the **31 March 2022 midnight Central European Time**.

## 6.7. Redress procedure

The redress procedure is a possibility for ineligible/not selected Applicants to request a review if they believe that the results of the eligibility checks are incorrect or feel that there has been a shortcoming in the way their application was evaluated at the assessment/interview stages.

### *When to initiate a redress procedure?*

Ineligible/not selected Applicants can initiate a redress procedure at different steps of the evaluation of their applications:

#### **Step 2 - After the eligibility check is completed:**

Applicants who do not meet all the eligibility criteria will have their application rejected and will be immediately informed of this decision by email. They will be then given **7 days** to initiate a redress procedure.

#### **Step 3 - After the assessment of eligible applications is completed:**

All Applicants will receive email notification of the evaluation results at this stage. Not selected applicants will be then given **7 days** to initiate a redress procedure.

#### **Step 5 - After interviews with shortlisted Applicants are concluded:**

All interviewed Applicants will receive an email notification of the final results, along with the marks and comments from the Selection Panels. Not selected applicants will be then given **7 days** to initiate a redress procedure.



## How to initiate a redress procedure?

Ineligible/not selected Applicants must use the [request for redress form](#) completed with the requested administrative information and clearly describing the reasons why they are requesting a redress.

- If a **redress is related to the eligibility check** (step 2), Applicants should explicitly refer to the list of eligibility criteria (as per section 6.1 of this guide). The redress should refer to one or more of the eligibility criteria concerned. Redress not clearly addressing the criteria cannot be considered.
- If a **redress is related to the assessment of eligible applications (step 3) or the interviews** with shortlisted Applicants (step 5), only the evaluation criteria will be reconsidered. The redress should explicitly refer to scientific criteria concerned (as per sections 6.2 or 6.3 of this guide). Only if there is a clear evidence of a factual shortcoming in the application evaluation, the application will be re-assessed. This means for example, that a problem relating to one evaluation criterion will not lead to a re-assessment if an application has failed anyway on other criteria. The scientific evaluation of the expert-evaluators (Selection Panel) will not be called into question.

Ineligible/not selected Applicants must submit their request for redress **within 7 days** after the email notification is sent to them. The request for redress must:

- Be related to one of the 3 stages of the evaluation of their applications, **and**
- Be completed using the [request for redress form](#), **and**
- Be submitted personally by the Applicant within 7 days after the email notification is sent, **and**
- Be sent by email to [redi.help@rmit.edu.au](mailto:redi.help@rmit.edu.au) with the following subject:

**REDI Program – Redress request – Applicant Full Name**

**Applicants cannot use the redress process as an opportunity to submit required documentation that they neglected to submit in their original application by the call deadline.**

## 6.8. Personal Data

RMIT Europe will process Applicant's personal data contained within the online application form for the purpose considering their application for the REDI Program.

The legal basis for processing this personal data is performance of a contract.

Applicants' personal data will be shared or disclosed to any third parties external to RMIT Europe, including external academic and/or industry reviewers who will consider and assess their application, academic and/or administrative personnel of REDI Research Host institutions, their associated universities (where applicable), staff of RMIT University and the COFUND programme facilitators who will process data for the purposes of administering and facilitating the program at RMIT Europe.

Applicant's personal data will be transferred outside of the EEA, will be kept securely by RMIT Europe and will be retained for a period of five years after the closure of the REDI Program in February 2027.



RMIT Europe is the Data Controller of this information and is committed to protecting the rights of individuals in line with Data Protection Legislation.

Applicants are invited to visit [RMIT Europe's Privacy Policy webpage](#) for further information in relation to their rights and how RMIT Europe processes their personal data. RMIT Europe's Data Controller can be contacted through email at [ioana.marin@rmit.edu.au](mailto:ioana.marin@rmit.edu.au) and any requests or complaints should be made in writing to the RMIT Europe's Data Controller.

## 6.9. Equal opportunities

REDI is fully committed to eliminating discrimination and actively promoting equality of opportunity for staff and students. Female Applicants and Applicants with diverse backgrounds are encouraged to apply. Moreover, REDI strongly supports applications of Researchers returning from career breaks, as well as female Applicants and Researchers at risk and/or from widening countries<sup>5</sup> are encouraged to apply.

Specific actions to promote gender equality and inclusivity of diversity during recruitment and selection include:

- gender balanced Selection Panels;
- training Evaluators on diversity and gender balance in research and introducing them to the principles of the EU's Charter & Code for the Recruitment of Researchers.

If selected, REDI Researchers will have access to RMIT's *Equitable Learning Services*<sup>6</sup>, that provides confidential support to RMIT students to ensure equal opportunities for all.

## 6.10. Ethical issues

REDI Research projects will be compatible with the international and national ethics laws and the ethical principles of Horizon 2020.

During the Research project ideation process, projects have been initially screened for ethical issues.

Ethical experts at both the Research Hosts and RMIT will be called upon to provide help and recommendations in the event that an Ethics approval procedure is required.

Should a Research project proposed with an industry collaborator contain an ethics risk, Researchers will be alerted and aided in following the applicable Ethics procedure.

# 7. Enrolment

## 7.1. Admissions

Successful Applicants will be enrolled as Doctoral Student at both the Research Host (or the Associated University as the case may be) and RMIT.

At admissions, successful Applicants must be able to provide the originals of all academic documents duly legalized by apostille, or in their default, legalized by diplomatic means, and along

<sup>5</sup> See list of widening countries at <https://ec.europa.eu/programmes/horizon2020/en/h2020-section/spreading-excellence-and-widening-participation>

<sup>6</sup> <https://www.rmit.edu.au/students/support-and-facilities/student-support/equitable-learning-services>



with the corresponding official translation to English or the hosting country official language (if required).

For Applicants having obtained their academic degrees from a European University, legalization of the degree is not necessary.

**Selected applicants will be required to submit an original academic certificate issued by their home institution(s)**, or relevant body, indicating that the diploma obtained provides access to PhD studies in the issuing country. If the degree does not state this information and/or does not carry the date when the degree was completed, then the Applicant will be required to provide an additional academic certificate containing this information when registering for the doctorate.

**We advise all Applicants to inquire their respective universities about this issue in advance.**

## 7.2. Employment conditions

### Working conditions

The successful Applicants will be offered a **fixed-term** (36 months extendable up to 48 months in duly justified circumstances), **full-time employment contract** by their respective Research Hosts. Each Research Host has its own remuneration policy and conditions of employment, which are globally very similar.

**REDI Researchers will be paid a gross monthly salary** in accordance with national payment standards and salary levels. The estimated gross annual salary, as well as an estimated net monthly salary is indicated in each position description.

REDI Researchers will be considered as Employees of the Research Host and therefore, they need to comply with the **minimum number of working hours** required by national legislation. The number of working hours per week is specific to each position. Please refer to the position description for more information.

**International travel is foreseen**, including to Australia (up to 12 months stay at RMIT University in Melbourne) and Spain (one week per year to attend the annual workshops in Barcelona).

Other benefits included in the contracts are:

- **Social security** system coverage
- **Paid annual leave** and national public holidays in accordance with national legislation of the Research Host's country.
- **Insurance for work-related accidents**, work disability and other provisions subject to the conditions and stipulations specified in the Social Security legislation in the country of the Research Host.
- **Sick leave and parental leave** in accordance with the legislation of the Research Host's country.
- **1,000€ yearly travel allowance** to cover flights and accommodation to participate in the annual workshops at RMIT Europe in Barcelona (Spain).
- **10,000€ allowance** to cover flights and living expenses for up to 12 months in Melbourne (Australia).

Working conditions at Research Hosts are governed by their respective national law. The working conditions are also in agreement with the [European Charter for Researchers](#) and the [Code of](#)



[Conduct for the Recruitment of Researchers](#). Concerning research conditions, the facilities on site are up-to-date and are comparable to other world-class facilities of the same sector.

RMIT and many of the REDI Research Hosts are HRS4R-certified, thus, recognized by the Commission to have aligned their HR policies to the principles of the Charter & Code, inherently ensuring equal opportunities, support and work-life balance for their Researchers.

## **Institutional administrative support, and available services/facilities at Research Hosts**

Successful Applicants will be provided by support in administrative processes so that their integration is as smooth as possible. Administrative support will be provided for social security and complementary health insurance registration, for visa requests (if required), and advice will be given on installation in the Research Host's country.

Researchers will be enrolled/employed at their Research Host where they can also expect to go through an induction procedure that will be arranged by the Supervisor.

A comprehensive introductory *Welcome Guide* will be provided to newcomers including all the administrative and practical information they need upon taking up their employment at their Research Hosts.

Successful Applicants will also have access to a wide range of supporting services/activities, including but not limited to:

- Welcome meetings
- Mentoring programs
- Employment and career advice
- Courses and training opportunities
- Relocation support
- Cultural and social activities
- Direct engagement with industry – working closely with one or more industry representatives on research projects.

### **7.3. Secondments**

All successfully appointed Researchers will be enrolled at RMIT from the very beginning of their doctoral studies, and as such will be subject to undergo RMIT's online induction procedure for new staff.

Throughout their employment at their Research Hosts, REDI Researchers will be given the opportunity to spend up to 12 months at RMIT University in Australia, where they will be able to benefit from specific training and mentoring opportunities including:

- **The PhD Up** program offering a huge range of workshops, seminars and short courses to build research knowledge and skills, including research writing, publishing, research methods, ethics, project management and careers (see more at: <https://www.rmit.edu.au/students/student-essentials/information-for/research-candidates/enriching-your-candidature/phd-up-program>)





- **RMIT PhD Online Modules**, designed specifically for PhD students, including *Researching your literature review, Writing a research proposal, Choosing where to publish, Writing for Publication, Research Integrity*, etc.
- **RMIT Creds**, RMIT's Digital Credentials Platform, which includes over 80 credentials covering a wide range of topics such as *Understanding Responsible Research and Innovation, Academic Integrity Awareness, Emotional Intelligence, Diversity Matters, Agile Ways of Working, Why Gender Matters, Cross Cultural Communications*, etc. (see more at: <https://www.rmit.edu.au/study-with-us/levels-of-study/short-courses/>);
- **The e-Grad School**, the online learning modules of the Australian Technology Network (ATN) of Universities' covering a multitude of transferrable skills such as *Critical and Creative Thinking, Leadership and Communication, Entrepreneurship, Research Commercialisation, Public Policy*, etc.
- **The RMIT Mentoring platform** also gives you access to mentoring from trained professionals and experts, including:
  - o *Career Mentoring* - career guidance from industry professionals from all disciplines and global locations.
  - o *Women@RMIT Mentoring* - career guidance from industry professionals who are committed to gender diversity and equality in the workplace (especially for female students in male dominated industries)
  - o *Pride Mentoring* - a chance for students who identify as LGBTIQ+ to receive professional and social guidance from industry professionals who also identify as LGBTIQ+ or are familiar with the additional challenges these groups face in the workforce.

The RMIT mentoring programs encourage Researchers who have benefitted from mentoring services to then become mentors themselves upon completion of their doctoral studies.

Furthermore, RMIT is committed to cultural reconciliation with Australia's indigenous people, and all Researchers will have opportunities to learn and experience Aboriginal culture, as well as experience life in one of the world's most liveable cities.

## 7.4. Career Development and Mentoring

Recruited **REDI Researchers will have (at least) two Supervisors** by default, one from the Research Host and one from RMIT University. The Research Host Supervisor will take the lead during the Researcher's time in Europe, with the RMIT Supervisor interacting remotely. The roles will then exchange for the Researcher's secondment to Melbourne. RMIT supervisors will travel to Europe at least 2 (preferably 3) times during the course of each Researcher's PhD to participate in the annual workshop in Barcelona, and to visit and work directly with the Researcher and Host Partner on co-supervision and progress reviews.

**REDI Researchers will receive constant support and advice from both of their Supervisors**, providing them with career guidance and advice for personal development as well as direction of their research project.

At the beginning of their employment, REDI Researchers will develop a **Career Development Plan** (CDP) with help from their Supervisors in order to define the Researchers' training needs and career objectives for the entire duration of their employment.

**Employment and Career Advice** is offered by all Research Hosts guaranteeing that all Researchers will receive ample career advice and guidance.





In addition to the career's services on offer at the Research Hosts, Researchers will also be supported through similar services provided by RMIT. Researchers will be able to access these services online throughout their entire PhD program as well as in person during their secondment to Melbourne. [Future Edge](#) is a program designed to bring students' co-curricular experiences into one place and enhance their key employability skills. Students can manage their personalised program online, reflect on their experience and skills, and develop their resume with professional input. Further to this, RMIT's [Job Shop](#) offers services such as free resume and cover letter reviews, help in finding job opportunities, careers workshops and events, and careers consultations. Researchers will also be advised how to access the [Marie Curie Alumni Academy \(MCAA\)](#).

REDI Researchers will also participate in the annual workshops providing opportunities for networking and transferrable-skills trainings.

**REDI Researchers will engage with the non-academic sector**, with direct involvement by non-academic entities in the research projects and opportunities for secondments or short visits to companies, access to facilities and data, and mentoring or training.

Industry will also be involved in the delivery of some of the workshops and Researchers will visit incubators and start-ups in Barcelona as part of their transversal skills training.

Furthermore, the **Researchers will have full access to all activities run by RMIT Activator<sup>7</sup>**, RMIT's Entrepreneurship centre and of particular relevance to REDI Researchers seconded to Melbourne will be the opportunity to participate in the **ignite course**, a 2-day intensive course supported by online learning that provides a foundational understanding of the entrepreneurship process and mind-set and inspires the participant to build something that is purposeful and impactful.

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<sup>7</sup> <https://www.rmit.edu.au/for-business/activator>



## Annex 1 – Request for redress form

**Position reference**

Personal information	
<b>First name</b>	<input type="text"/>
<b>Last name</b>	<input type="text"/>

Research project applied to	
<b>Title of research project</b>	<input type="text"/>

Stage of evaluation concerned		
<input type="checkbox"/> Eligibility check	<input type="checkbox"/> Assessment of application	<input type="checkbox"/> Interview

Reason for redress request
<p><i>Please describe the grounds of your request which may relate either:</i></p> <ul style="list-style-type: none"> <li>- <i>to the eligibility check: if this is the case, please specify the eligibility criteria your redress request relates to.</i></li> <li>- <i>Or to the assessment of your application and/or the interview results: if this is the case, please specify the scientific criteria concerned.</i></li> </ul>

NAME

SIGNATURE AND DATE



## Annex 2 – Quick application form user guide

Applications for any of the open REDI Research positions have to be submitted exclusively through the [online application portal](#).

### Step 1 – Create your profile. Enter a valid email address and create a password:

### Sign up for a SlideRoom account

Already have an account? [Log in](#)

Email Address \*

Password \*

Confirm Password \*

I have read and agree to the [Terms of Service](#) and [Privacy Policy](#).

[Sign Up](#) or [Go Back](#)

**Choose a strong password to secure your data.**

Length of 10 characters or more  
 Mix of uppercase and lowercase letters  
 Include numbers (0-9) or symbols (!@#%&\*+~)  
 Don't reuse a password that you use for other sites

Once you have signed up, an email with an activation link is sent to your email address from [noreply@slideroom.com](mailto:noreply@slideroom.com). Click the activation link to log in to the SlideRoom portal.

### Step 2 – Go to the REDI Program page available at <https://rediprogram.slideroom.com/#/login/program/63385> and start your application

#### REDI Program - First Call for Applicants (October 1, 2021)

Deadline: November 30, 2021

RMIT European Doctoral Innovators (REDI) is a five-year innovative research training program aimed at educating tomorrow's researchers by offering a unique international research environment in which to deepen core scientific skills and develop new ones in complementary disciplines and sectors. REDI offers industry-supported positions in 12 countries all with excellent salaries, enviable international experiences including a residential year in Melbourne and annual workshops in Barcelona, top-class research and skills training as well as networking with academic and industry leaders across 60+ partners.

REDI is co-funded by the European Union's Horizon 2020 research and innovation program under the Marie Skłodowska-Curie grant agreement no. 101034328. REDI has also received funding from RMIT University and other 24 academic and industry partners involved in its implementation.

For more information visit our website: <https://www.rediprogram.eu/>

[Begin Application](#)

This program contains:

- Forms (9)
- Attachments (5)
- References (up to 5)

[Preview Full Application](#)



You can use the “Preview Full Application” option to visualise all questions from the forms which may be helpful for preparing your application.

### Step 3 – Begin your application: complete Form 1 on Compliance with MSCA COFUND Rules

In this section, you will be able to read and confirm your compliance with the following rules:

1. ESR rule
2. MSCA Mobility rule
3. MSCA Employment rule
4. Restrictive measures
5. Availability

#### Tips:

- Read carefully each rule and confirm your compliance. If in doubt, please contact REDI Help at [redi.help@rmit.edu.au](mailto:redi.help@rmit.edu.au)
- If you are not compliant with one or more of the rules listed there, you cannot process further your application.
- Please note that your compliance with each of the listed rules will be carefully checked by the REDI team at the Eligibility check against all the information and supporting documents provided in your application.

### Step 4 – Complete Form 2 on the Position

Here, you are asked to choose at least one preferred host institution. Optionally, you may indicate a second and a third preferred host institution. Please refer to the page [Research Partners](#) for the full list of Research Hosts.

\*If you cannot see your preferred institution in the drop-down menu, this means that the institution does not have any open positions under this call.

✓ Compliance with MSCA COFUND rules - REDI Program

Position - REDI Program

Personal Information - REDI Program

Languages - REDI Program

Academic Background - REDI Program

Research and Professional Experience - REDI Program

Referees - REDI Program

Applicant Declaration - REDI Program

Processing of Personal Data - REDI Program

#### Position - REDI Program \* indicates a required field

See list of Research Hosts at: <http://www.rediprogram.eu/about/#hostinstitutions>

See list of positions and research projects at: [http://www.rediprogram.eu/open\\_vacancies/#openvacancies](http://www.rediprogram.eu/open_vacancies/#openvacancies)

**1. Which is your first preferred host institution? \***

Please select from the below list your first chosen Research Host:

Please select

**2. Which is your second preferred host institution?**

Please select from the below list your second chosen Research Host:

Please select

**3. Which is your third preferred host institution?**

Please select from the below list your third chosen Research Host:

Please select

Once you have chosen your preferred host institution, you will be asked to choose the research project you are applying for. Please refer to the [Vacancies](#) page of the website for more information on the available positions at your chosen host institution.



## Position - REDI Program

Personal Information - REDI Program

Languages - REDI Program

Academic Background - REDI Program

Research and Professional Experience - REDI Program

Referees - REDI Program

Applicant Declaration - REDI Program

Processing of Personal

See list of positions and research projects at:

[http://www.rediprogram.eu/open\\_vacancies/#openvacancies](http://www.rediprogram.eu/open_vacancies/#openvacancies)

1. Which is your first preferred host institution? \*

Please select from the below list your first chosen Research Host:

5th Studio

1.1.

Which research project are you applying for at your first preferred host institution? \*

Please select

**Please note that you are required to select at least one preferred host institution and one research project in order to be able to submit your application.**

### Step 5 – Complete Form 3 on Personal information

In this form, you are required to fill in the following fields at least (marked with \*):

1. First name
2. Last name
3. Gender
4. Date of birth
5. Country of birth
6. Nationality
7. Email address
8. Phone number - **Please make sure you enter a valid phone number.** Choose your country code from the list – for Spain for example use +34 before your phone number
9. Type phone number
10. Country of residence – please make sure you choose the country where you are living at the moment. This will be important for assessing whether you comply with the MSCA mobility rule.
11. Date you moved to your country of residence
12. Countries where you have lived/studied/worked or conducted any other activity after 1 October 2018 for a period equal to or longer than 12 months
13. Current address
14. If you are already enrolled in a study program at RMIT University
15. If you are already enrolled in a study program at any of the Research Hosts
16. If you are eligible for additional financial support - . If you choose “yes”, then you will be asked to provide a short description of your situation and why you need extra financial support.
17. If you are returning from a career break

### Step 6 – Complete Form 4 on Languages

In this form, you will be asked to specify whether you are a native English speaker. Please note that supporting documentation is required in the attachments section of the application.

If English is not your mother tongue, then you will be asked to provide more information of your English proficiency.

To self-assess your level of understanding, speaking and writing, please refer to the [Common European Framework of Reference for Languages](#).



If your mother tongue is not English, you will be required to fill in the following fields:

- Your mother tongue
- Your understanding of English
- Your speaking level of English
- Your writing level of English
- The English test you have taken
- Your score from the English test
- Date you have taken the English test

### Step 7 – Complete Form 5 on Academic Background

In this form, you are asked to provide at least one academic qualification you have. Please start with your highest academic qualification enabling you to embark on a doctoral study program in your home country.

#### **Please make sure you study carefully the eligibility criteria specified in section 4.2 of the Guide for Applicants.**

In this form, you are allowed to add up to 5 qualifications. However, adding more than one qualification is not mandatory and you will be able to move to the next form if you provided all required information for one qualification at least:

- Indicate level of study
- Indicate country where the institution having issued your qualification is based at
- Name of the institution where you obtained your qualification
- Field of obtained qualification
- Date you started studying there
- Date you completed your studies (if in progress, specify expected date of completion)
- Completion status

### Step 8 – Complete Form 6 on Research and Professional Experience

In this form, you are required to provide information on:

- All your research experience (including bachelor's and master thesis topics; experience in research labs; research internships in companies or research centres; presentations at conferences, publications; any other relevant information regarding your previous research experience).
- All your research outputs/results (such as conference presentations, publications, reports, posters, book chapters and any other scientific output you produced/contributed to).
- Your professional/work experience (including name of your employer, period, position title and the main tasks you performed there).
- Main professional outputs you produced/contributed to (such as achievements, results, promotions, responsibilities, awards and recognitions, relevant abilities and skills).
- Dissemination experience (communication of your scientific work/results to the public)
- Link to any relevant research outputs available online (optional)

### Step 9 – Complete Form 7 on Applicant declaration

Please read carefully the Applicant declaration. Accept the declaration if you agree with its content. Please note if you do not agree with the declaration, you will not be able to submit your application.

### Step 10 – Complete Form 8 on Processing Personal Data

Please read carefully the Processing personal Data Disclaimer. Accept the disclaimer if you agree with its content. Please note if you do not agree with the disclaimer, you will not be able to submit your application.



## Step 10 – Upload your attachments

In this form, you are required to upload:

- **A scanned copy of a valid photo ID** (national ID, passport or similar)
- **Updated CV and motivation letter in English** (merged into one single PDF and not exceeding 4 A4-size pages)
- **Academic degrees, transcripts and proof of English proficiency** scanned into one single PDF

If you are applying for a position at the University of Agder (UiA, Norway), you are also required to upload:

- **A Research project overview** (up to 4 pages)

If you are applying for a position at the University of Agder (UiA, Norway), you may optionally upload:

- Scanned research outputs

For all other Applicants, uploading the following documents is not mandatory:

- A Research project overview (one-page overview of Master (or equivalent) research project)
- Scanned research outputs

Please note that you need to upload all required documents in order to be able to submit your application.


## Step 11 – Add your references

In this form, we ask you to provide information on at least 2 Referees, we are going to contact for a recommendation letter.

You are requested to provide the following information here:

- Name of Referee
- Title (position of the Referee)
- Email address of the Referee
- Phone number of the Referee – please make sure you provide a valid phone number. The impossibility of reaching your Referee may have a negative impact on the assessment of your application.
- Name of the organization your Referee is working for
- Specify your relationship with the Referee (i.e. your former Master thesis supervisor or former employer)
- Leave a personal message for your Referee explaining why you are requesting a recommendation letter
- 

## Step 12 – Make sure you filled in all mandatory fields

The system will not allow submission if one or more of the mandatory fields (marked with \*) are not completed. Please go back and review the sections marked with 

Forms marked with a green checkmark are correctly filled in and complete as shown below:





- ✓ Compliance with MSCA COFUND rules - REDI Program
- ✓ Position - REDI Program
- ✓ Personal Information - REDI Program
- ✓ Languages - REDI Program
- ✓ Academic Background - REDI Program
- ✓ Research and Professional Experience- REDI Program

If you correctly

- ✓ completed all forms
- ✓ uploaded all required documents in the attachment section
- ✓ provided information on 2 Referees

you can move on to the next step and submit your application.

← BACK      ✓ Forms — ✓ Attachments — ✓ References — **4** Submit

## You are ready to submit.

Once you submit, RMIT Europe will be able to view your application instantly.

### REDI Program - First Call for Applicants (October 1, 2021)

[Click here](#) to review your application before submitting.

**NOTE:** Once your application has been submitted, you will NOT be able to make any edits.

Submit Application

## Step 13 – After submission

You will be able to print the confirmation of your submission after submitting. Please note down your confirmation number for any further correspondence with RMIT Europe regarding your application.



**Congratulations, you successfully submitted to RMIT Europe on September 30, 2021. Your confirmation number is #12905344362.**

[Print confirmation](#)   [Print a copy of your application](#)

**REDI Program - First Call for Applicants (October 1, 2021)**

Dear applicant,

Thank you very much for showing your interest in the REDI Doctoral program.

We are pleased to confirm that your application was successfully submitted.

We will now start to review and assess your application. In the meantime, if you have any queries please don't hesitate to contact the REDI Team per email at [redi.help@rmit.edu.au](mailto:redi.help@rmit.edu.au)

Kind regards,

RMIT European Doctoral Innovators (REDI) Team.

For any queries regarding the application form please contact [redi.help@rmit.edu.au](mailto:redi.help@rmit.edu.au)