

RMIT European Doctoral Innovators (REDI) Program

Guide for Applicants

March 2022

Contents

1. About REDI	3
2. Who is REDI intended for?	3
3. Open vacancies in Call 2 (March - April 2022)	3
4. Recruitment and selection process	7
5. Selection and evaluation process	14
6. Evaluation criteria	16
7. Enrolment	23
Annex 1 – Request for redress form	28
Annex 2 – Quick application form user guide	29



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RMIT European Doctoral Innovators (REDI) Program — REDI

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1. About REDI

RMIT European Doctoral Innovators (REDI) is a five-year innovative research training program aimed at educating tomorrow's researchers by offering a unique international research environment in which to deepen core scientific skills and develop new ones in complementary disciplines and sectors. REDI offers industry-supported positions in 10+ countries all with excellent salaries, enviable international experiences including a residential year in Melbourne and annual workshops in Barcelona, top-class research and skills training as well as networking with academic and industry leaders across 60+ partners.

REDI is co-funded by the European Union's Horizon 2020 research and innovation program under the Marie Skłodowska-Curie grant agreement no. 101034328. REDI has also received funding from RMIT University and other 20+ academic and industry partners involved in its implementation.

2. Who is REDI intended for?

REDI seeks to recruit excellent, early-stage researchers of any nationality, gender and discipline from around the world.

In the first call for Applicants (October – November 2021), 24 positions were open for application. In the second call for Applicants launching on 1st March 2022, a total of 20 positions are open for application including 16 new positions and 4 re-advertised positions (unfilled in call 1).

3. Open vacancies in Call 2 (March - April 2022)

Research Host	Country	Position Code	Project codes and titles	Supervisors
5th Studio	United Kingdom	5th Studio-DC1	Project 1 - Ecological Urbanism	Prof. Tom Holbrook (5 th Studio) Prof. Martyn Hook (RMIT)
			Project 2 - A New Hansa	
			Project 3 - Urban Logistics	
CIMNE	Spain	CIMNE-DC1	Project 1 - Thermo-metallurgical modeling for AM processes	Prof. Michele Chiumenti (CIMNE) A/Prof. Andrey Molotnikov (RMIT) Prof Raj Das (RMIT)
			Project 2 - Thermo-mechanical modelling of WAAM process	
			Project 3 - Modelling of multi-material L-PBF process	
ICN2 - UAB	Spain	ICN2-DC2	Project 1 - Bridging time and length scales for the simulation of corrosion	Prof. Pablo Ordejon (ICN2) Ivan Cole (RMIT)
			Project 2 - First Principles modelling of electrochemical processes	
			Project 3 - Computational design of environmentally clean and non-toxic corrosion inhibitors	
TUe	The Netherlands	TU/e-DC2	Project 1 - Interactive Materials for Society	Full Prof. Regina Bernhaupt (TU/e)



			Project 2 - A Design Framework for Interactive Materials	Prof. Laurene Vaughan (RMIT)
			Project 3 - Evaluation frameworks for Interactive Materials	
CNAM	France	CNAM-DC1	Project 1: Multiphysics Modelling of Bioinspired Materials Project 2: Laser-Architected Light Alloys for Aerospace Applications Project 3: Temperature-Responsive Multipolymer Interlocking Materials	Dr. Andrey Molotnikov (RMIT), Dr. Justin Dirrenberger (CNAM)
CNRS	France	CNRS-DC1	Project 1: Mixing through porous-turbulent interfaces Project 2: Chaotic mixing in porous structures Project 3: Chaotic mixing at the Darcy scale	Daniel Lester (RMIT), Joris Heyman (CNRS)
EC-Lyon	France	EC-Lyon-DC2	Project 1: Pulse laser deposition lift-off based integration for nonlinear applications	Dr. Alban Gassenq (iLM), Prof. Christelle Monat, Dr. Christian Grillet and: Prof. Arnan Mitchell (RMIT)
			Project 2: Novel Nonlinear optical devices for bio-chemical detection	Prof. Pierre-Francois Brevet (iLM), Prof. Christelle Monat, Dr. Christian Grillet and: Prof. Arnan Mitchell (RMIT)
			Project 3: Reconfigurable Mid-IR broadband nonlinear sources	Dr. Sebastien Cueff (INL); Prof. Christelle Monat, Dr. Christian Grillet] and: Prof. Arnan Mitchell (RMIT)
EUT	Spain	EUT-DC1	Project 1 - Advanced Recyclable Aluminium Alloys for Additive Manufacturing	Mark Easton (RMIT), Jordi Pijuan (EUT), Maria Niubo (UPC)
			Project 2 - Aluminium alloy powders with tailored chemical composition for Additive Manufacturing	
			Project 3 - Atomization of Aluminium Alloy Powders for Additive Manufacturing	
		EUT-DC2	Project 1 - Understanding fatigue resistance of AM parts from processing parameters and material properties	Raj Das (RMIT), Andrey Molotnikov (RMIT), Daniel Casellas (EUT), Antonio Mateo (UPC)
			Project 2 - Fatigue assessment of structural parts produced by additive manufacturing	
			Project 3 - High fatigue performance AM parts by topological optimization	



POLITO	Italy	POLITO-DC1	Project 1: Lab-on-a-chip for early detection of Sars COV2 Project 2: Organ-on-a-chip model with integrated biosensors Project 3: Rapid diagnostic test for SARS-CoV-2 detection	Arnan Mitchell (RMIT), Matteo Cocuzza (POLITO)
		POLITO-DC2	Project 1: Federated Learning Framework for AM	Assoc. Prof. Enrico Cestino, Giacomo Frulla (co-supervisor, POLITO), Pier Marzocca (Associate Supervisor, RMIT) Adrian Orifici (Senior Supervisor, RMIT)
			Project 2: Aeroelastic response of very light aircrafts	Assoc. Prof. Enrico Cestino, Giacomo Frulla (co-supervisor, POLITO), Vincenzo Muscarello (Senior Supervisor, RMIT), Pier Marzocca (Associate Supervisor, RMIT)
			Project 3: Impact absorbing structures design	Assoc. Prof. Enrico Cestino, Giacomo Frulla (co-supervisor, POLITO), Jonathan Tran (Senior Supervisor, RMIT), Pier Marzocca (Associate Supervisor, RMIT)
POLIMI	Italy	POLIMI-DC2	Project 1: The relevance of traditional architectural exhibitions in a post-pandemic digital era Project 2: Contemporary architectural and design practice and discourse and Architectural Exhibitions: The impact of the Venice Architecture Biennale Project 3: Mega-events: Opportunities and risks	Elizabeth Grant (RMIT), Annunziata Maria Oteri (POLIMI), Maria Cristina Giambruno (POLIMI)
		POLIMI-DC3	Project 1: Cultural institutions & the digital Project 2: Cultural institutions & social innovation Project 3: Cultural institutions & sustainability	Suzie Attiwill (RMIT), Luisa Collina (POLIMI)
		POLIMI-DC4	Project 1: Certification by simulation for advanced air mobility Project 2: Airspace risk analysis and evaluation for advanced air mobility with eVTOL aircraft	Dr. Annie Liang (RMIT), Dr. Vincenzo Muscarello (RMIT), Prof. Giuseppe Quaranta (POLIMI)



			Project 3: eVTOL aircraft pilot abnormal behaviour identification and prediction with wearable sensors	
TUHH	Germany	TUHH-DC1	Project 1: Federated Learning Framework for AM Project 2: AM process simulation for AI training data Project 3: Materials model for AM processes	Andrey Molotnikov (RMIT) Milan Brandt (RMIT) Claus Emmelmann (TUHH), Dirk Herzog (TUHH)
		TUHH-DC2	Project 1: Multi-Material Additive Manufacturing Project 2: Topology Optimization for Multi-Material Project 3: Benchmarking MEX/M and PBF-LB/M	
UDC/Navantia	Spain	UDC/Navantia-DC1	Project 1: Big data for shipyard 4.0: Data stream mining	Jenny Zhang (RMIT), Jose Antonio Vilar-Fernandez (UDC), José Luis González Leal (Navantia)
			Project 2: Streaming big data analytics for Shipyard 4.0	Jenny Zhang (RMIT) Amparo Alonso-Betanzos (UDC) José Luis González Leal (Navantia)
			Project 3: The Digital Twin for the Evaluation of Ship Safety	Jenny Zhang (RMIT), Marcos Miguez González (UDC), Vicente Díaz-Casas (UDC), José Luis González Leal (Navantia)
UoK	Germany	UoK-DC1	Project 1: Ti-based alloys for biomedical applications Project 2: Ti-Ta-X shape memory alloys Project 3: Ti- high entropy alloys	Andrey Molotnikov (RMIT), Thomas Niendorf (UoK), Philipp Krooss (UoK)
UT	The Netherlands	UT-DC1	Project 1 - Project 1: Additive manufacture (AM) of shape memory alloy lattice structures	Andrey Molotnikov, (RMIT), Ian Gibson, Mehrshad Mehrpouya, Tom Vaneker (UT)
			Project 2 - Project 2: Design of shape memory alloys for laser powder-bed fusion	
			Project 3 - Project 3: Design and application of additive manufactured shape-memory alloys	
UCPH	Denmark	UCPH-DC1	Project 1 – The dynamics of employee-driven innovation Project 2 – Developing supporting tools for innovation Project 3 – Understanding the health innovation ecosystem	Anne-Laure Mention (RMIT), Carsten Nico Hjortso (UPCH)



4. Recruitment and selection process

4.1. Timeline for the 2nd Call for Applicants (subject to change)

Step	What will happen at this step?	Timeframe
1-Online application	Submit your application through the online portal before the deadline.	01.03.2022 - 30.04.2022
2-Eligibility check	The REDI Team will check whether your application meets the MSCA eligibility criteria and notify you of the outcome per email.	May 2022
3-Assessment of eligible applications (shortlisting Applicants for interview)	If your application meets the eligibility criteria, you will progress on to the next phase where your application will be assessed by the assigned Selection Panel against the Evaluation Criteria (please refer to the Guide for Evaluators).	May – June 2022
4-Interviews	If your application is shortlisted by the Selection Panel, you will be contacted for interview two weeks before the date of your interview. (For special circumstances we will discuss and agree with the Selection Panel and candidates)	June - July 2022
5-Final ranking and allocation of positions	If you have been successful at the interview and are the preferred candidate for the position, you will receive a conditional offer letter for admission into the REDI Program.	July – August 2022
6-Admission at Research Hosts	You will have to go through the process to be admitted as a Doctoral Candidate at your research host and RMIT University. Once this step has been completed you will receive your offer letters issued by both institutions.	September 2022 onwards

4.2. Who can apply?

REDI is open to excellent researchers of any age, nationality, gender and discipline, early in their career.

To apply, Applicants must fulfil **ALL the following minimum eligibility criteria at the date of the call deadline:**

1. **MSCA Early-stage Researcher rule:** Applicants must - at the date of call deadline (30.04.2022)– be in the first four years (full-time equivalent research experience¹) of their research careers, career breaks excluded, and have not yet been awarded a doctoral degree. Career breaks refer to periods of time where the Applicant was not active in research, regardless of employment status.

¹ **Full-Time Equivalent Research Experience** is measured from the date when a researcher obtained the degree entitling them to embark on a doctorate, either in the country in which the degree was obtained or in the country in which the researcher is recruited, even if a doctorate was never started or envisaged.



2. **MSCA Mobility rule: Applicants may not have resided or carried out their main activity** (work, studies, etc.) in the country of the chosen Research Host for more than 12 months in the 3 years immediately before the call deadline. Time spent as part of a procedure for obtaining refugee status under the Geneva Convention (1951 Refugee Convention and the 1967 Protocol), compulsory national service and/or short stays such as holidays are not taken into account.
3. **MSCA Employment rule: Applicants may not be already permanently employed** by the chosen Research Host at the time of call deadline. Applicants (if successful) must be able to dedicate full time to the program's research training activities unless duly justified for personal or family reasons. This also means that a researcher cannot benefit from two Marie Skłodowska-Curie (or "Marie Curie" under FP7) Actions grants at the same time.
4. **Minimum level of studies: Applicants must hold either:**
 - **a bachelor's degree requiring at least 4 years of full-time study** in a relevant discipline awarded with honours and including a research component; OR
 - **a master's degree that includes a research component** or a master's degree without a research component with at least a high distinction average; OR
 - **have evidence of appropriate academic qualifications and/or professional experience** demonstrating that the applicant has developed knowledge of the field of study or cognate field and the potential for research sufficient to undertake the chosen project.
5. **English proficiency*:** Applicants must have a demonstrable C1 level of English² (both speaking and in writing). Evidence must be provided pre-admissions/enrolment into the Research Host and RMIT University following the guidance and minimum requirements specified by the Research Host in the position description. In the absence of a recognised certificate, a Degree or Master's certificate issued in a country where English is the first language may also be accepted as proof of adequate level of English. Students with a high level of English but without the above listed qualifications may still apply however must note that evidence of English proficiency will be required prior to admission / enrolment into RMIT University and Host.
6. **Availability:** Applicants must be available for full-time employment at the preferred start date indicated by their chosen Research Host for a minimum period of 36 months.
**Native English speakers are exempt from this requirement.*

Applicants are requested to submit a list of mandatory documents as evidence of eligibility. Applicants failing to submit the mandatory documents will be rejected. Please refer to Table 1 in section 4.4 of this Guide for the full list of mandatory documents. If in doubt, contact REDI Help (redi.hep@rmit.edu.au) before you submit your application.
Applications including all mandatory documents BUT not meeting all the above minimum eligibility criteria will be rejected and will not be further assessed. For more information on the different phases of Evaluation, please refer to sections 4.1, 5 and 6 of this Guide.

In addition to the above minimum eligibility criteria, depending on the chosen Research Host and position(s), **Applicants must also comply with the eligibility and admission requirements of their chosen Research Host (or the degree-awarding University associated to their Research Host)**. The eligibility and admission requirements specific to each Research Host are described in the position description.

² According to the Common European Framework of Reference for Languages: <https://www.coe.int/en/web/common-european-framework-reference-languages>



If an Applicant is offered a position and admitted into the REDI Program, the Applicant will then need to enrol into the doctoral programs at both degree-awarding institutions (this may be the Research Host or an Associated University and RMIT University). If an Applicant fails to meet all enrolment requirements and is rejected by one or other of the degree-awarding institutions, then the REDI offer will be withdrawn.

REDI has made all efforts to ensure that the enrolment requirements of participating universities are described in the REDI position descriptions, but as these requirements are subject to change, **Applicants are advised to check these carefully directly on the relevant degree-awarding institutions' websites.**

Researchers returning from a Career Break are encouraged to apply. Career Breaks will be taken in account in the calculation of the four years of full-time equivalent research experience: the different career pathways of researchers are taken into account by given more importance to their research experience than simply their age. Applicants need to provide adequate information about their career break(s).

A Career Break could have been taken for several reasons such as for instance family reason (parental leave for example), personal reason (illness for example), work/professional activity not related to research.

4.3. Restrictive measures

REDI is a collaborative program between different European countries and Australia and must therefore comply with European, national, and Australian legislations. In this regard, REDI partner countries may have restrictive measures in place following the United Nations Security Council (UNSC) sanctions regimes. Applicants who are nationals or residents of countries, against which restrictive measures are in place either by the European Union or Australia, may be subject to additional security checks and procedures, and eventually restrictive measures.

4.4. Before you apply

We recommend that you follow carefully the below steps during the preparation and submission stage of your application:

APPLICANT CHEKLIST	
Step 1 – Understand REDI	<ul style="list-style-type: none"> ✓ Explore the REDI website and read the FAQs ✓ Read thoroughly this Guide for Applicants ✓ Attend the info session/watch the recording ✓ Contact the REDI Help Desk (redi.help@rmit.edu.au) if you have any queries
Step 2 – Select your research project(s)	<ul style="list-style-type: none"> ✓ Navigate through the available positions (vacancies) and research projects ✓ Read thoroughly the Position Description (s) ✓ Find out more about the Research Host and the Supervisors
Step 3 – Check your eligibility	<ul style="list-style-type: none"> ✓ Read very carefully the minimum eligibility criteria and the admission requirements at the chosen Research Host and RMIT University ✓ Fill in the eligibility self-check form available in section 6.1 of this guide
Step 4 – Prepare your Application	<ul style="list-style-type: none"> ✓ Read again very carefully the description of the project you are applying for (available in the position description).



	<ul style="list-style-type: none"> ✓ Prepare your CV and motivational letter in English (mandatory documents). Make sure the motivation letter adequately reflects the position and research project you are applying for. ✓ Collect all the other mandatory documents (Photo ID of either national ID or passport, official academic diploma (s), official academic transcript (s), one-page overview of Master/other research project). ✓ Collect any other optional documents you wish to submit (recommendation letters, English certificate, research proposal, other research outputs). Refer to Table 2 in Section 4.5 for the list of optional documents. ✓ Think of two referees who can support your application
Step 5 – Get familiar with the application form	<ul style="list-style-type: none"> ✓ Read the user guide on Slideroom (Annex 2 of this Guide) ✓ Register and create your profile on Slideroom ✓ Fill in the Application Form
Step 6 – Evaluate your own application	<ul style="list-style-type: none"> ✓ Have this guide open (section 6.2) and review your own Application ✓ For more information on how the Evaluators are going to assess your application, refer to the Guide for Evaluators published on the website
Step 7 – Submit your application	<ul style="list-style-type: none"> ✓ Submit your application via Slideroom ✓ Remember that incomplete applications (applications without all mandatory documents) will automatically be considered not eligible and rejected
Queries/amendments	Once you have submitted your application, you will not be able to make any changes to it. In case you would like to withdraw or amend your application before the deadline, contact REDI Help.

4.5. How to apply?

The application process is entirely online and consists of 4 steps:

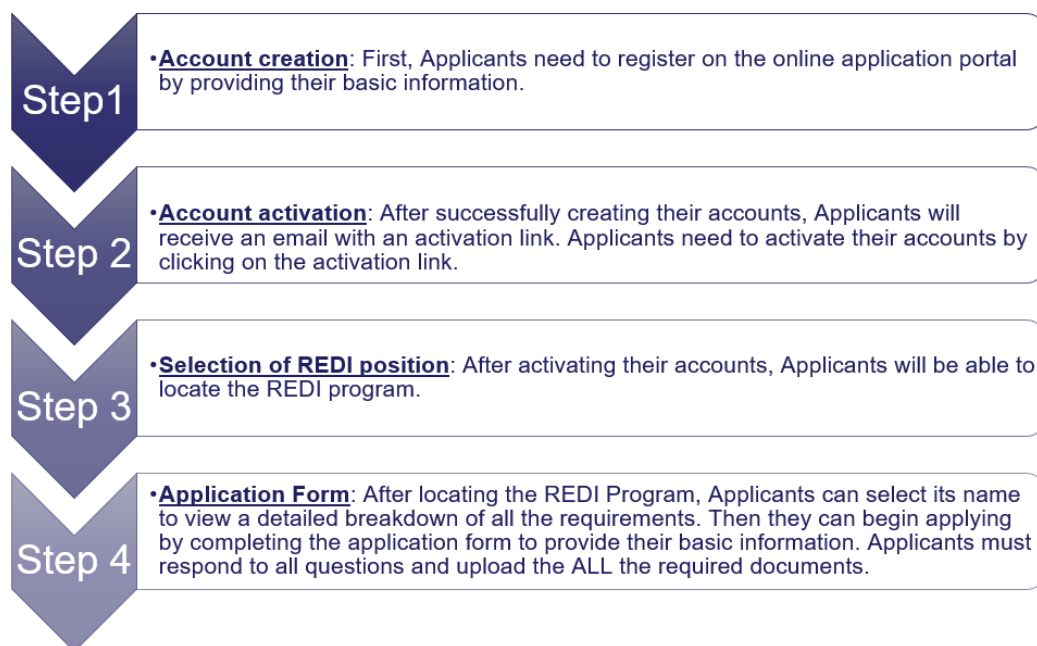


Figure 1: REDI Application process



The application form is entirely online and needs to be completed in **English** through the [online application portal](#) before the call deadline.

Applications received by other means (postal mail, email or similar) will not be accepted.

Applicants are advised to read carefully the user guide (*Annex 2* of this guide) before applying and for more details see the [online user manual](#).

Consider before applying that:

- You are allowed to apply for **up to three positions**. For each position you wish to apply for, you need to **submit one separate application**.
- **You must submit your application before the call deadline**
- **You MUST submit all mandatory documents** (see *Table 1*). **If you fail to submit one or more mandatory documents, your application will be automatically rejected.** Please note that we will not be sending out reminders for any missing documents, once you have submitted your application.
- Before submitting, your application **can be saved and edited later if needed**. You are encouraged to start working on your application well before the deadline and allow enough time to compile the necessary information and supporting documents (including translation of academic degrees and transcripts).
- The REDI program is committed to *Open, Transparent and Merit-based Recruitment (OTM-R)*, therefore positions will be awarded to the most talented students based purely on merit and capacities.

Table 1 - List of Mandatory Documents that you MUST submit with each application in our application portal:

No.	Mandatory Document name	Template	Instructions	Where to upload?
1	Scanned copy of a valid photo ID (national ID, passport or equivalent)	No template	Upload a valid scan of your National ID or Passport (PDF, jpg). Important: A picture of yourself is not acceptable, and a valid photo ID must be a national ID, passport or equivalent that includes your photo, full legal name, date of birth, nationality and other personal information.	Attachments section of your application form
2	CV (Curriculum Vitae/Resume)	No template	Upload a copy of your CV in English	Attachments section of your application form
3	Motivation letter	No template	Upload your motivation letter in English tailored to the position you are applying for. Guiding principles: <ul style="list-style-type: none"> ✓ Explain why you are a good fit for the position ✓ Summarize relevant skills, experience knowledge and personal behaviours you have that fit the role 	Attachments section of your application form



4	Academic Degree(s)	No template	<p>Upload scanned copy of your original/official Academic Degree(s) in English. (Bachelor's and Master's; If you have not yet been awarded your Master's degree, please upload a provisional degree or document from your institution)</p> <p>Please note that if the original language is not English, then you need to provide a copy of the original/official Academic Degree(s) plus a translation into English (it can be either an official translation or self-translation).</p> <p>Important: Original/Official Academic Degree(s) without a valid signature from the institution issuing the degree, will be automatically disqualified.</p>	Attachments section of your application form
5	Academic transcript(s)	No template	<p>Upload scanned copies of your original/official academic transcripts of records in English. (Bachelor's and Master's; If you have not yet been awarded your Master's degree, please upload a provisional transcript or document from your institution outlining courses taken up to date)</p> <p>Please note that if the original language is not English, then you need to provide a copy of the original/official transcript plus a translation into English (it can be either an official translation or made by yourself).</p> <p>Important: Submission of unofficial Academic Transcript(s) only, will be automatically rejected.</p>	Attachments section of your application form
6	One-page overview of Master/ other research project	No template	<p>Upload a one-page summary of your Master (or equivalent) research project.</p>	Attachments section of your application form

Table 1: List of mandatory documents to be submitted with each application

If any of the above-listed documents is missing from your application, then your application will be automatically rejected.

Table 2 – List of Optional Additional Documents you MAY submit with each application in our application portal:



In addition to the above mandatory documents (Table 1), you may upload additional documents. Submission of these documents is **optional**:

No.	Optional Document name	Template	Instructions	Where to upload?
7	Recommendation (reference) letters	No template	You may attach two recommendation letters issued by former supervisors/employers, etc. Important: If you are shortlisted for interview, you will be required to provide two recommendation letters.	Attachments section of your application form
8	English Proficiency Certificate (C1)	No template	You may upload scanned copy of your English Proficiency Certificate (C1), according to the European Framework of Reference for Languages https://www.coe.int/en/web/common-european-framework-reference-languages . If your English proficiency certificate is not available yet, you may attach a statement about your commitment to present C1 scores at the time of enrolment at the latest. Failure to submit a valid C1 certificate that complies with the minimum criteria may lead to rejection of your application. Important: Prior to enrolment/ admissions, you will be required to provide evidence of English Proficiency (C1) or above	Attachments section of your application form
9	Research proposal and other research outputs	No template	You may upload a max. 4-page research project proposal corresponding to the position and research project you are applying for. Important: For some positions, a research project proposal is required. Please check the position description (s). In the case of 5 th Studio, for example, you must upload a short (max 10 page, 10Mb) portfolio of design work, highlighting your design, drawing and communication skills. Also, you may add any other research outputs (scientific papers, conference proceedings, book chapters, etc.) Please scan all files together as a single PDF.	Attachments section of your application form
10	Others	-	Please do not upload any attachment to this section, unless specifically requested to do so by the REDI Management Team , after your application is submitted. Any documents submitted in this section, without request by the REDI Management Team, will be discarded and any documents will not be considered in the evaluation.	Attachments section of your application form

4.6. Special needs support



REDI pays particular attention to **physical accessibility and inclusion**. Therefore, there is **additional financial support provided to Researchers with additional needs** such as researchers with disabilities or who are the primary carers of a disabled person, researchers previously displaced due to conflict or violence, researchers who are refugees (in alignment with the EU Science for Refugees policy), researchers from low socio-economic backgrounds, or researchers with numerous dependents.

This additional financial support is intended to cover additional mobility costs faced by researchers with disabilities. It can be used, for example, to ensure necessary assistance by third persons or for adapting their work environment.

The additional financial support cannot cover costs which are already covered by another source such as social security or health insurance.

Applicants wishing to apply for additional financial support need to indicate such request in their online application. They will be also asked to provide more information on the circumstances that make them eligible for such support.

REDI is also committed to providing flexibility for researchers who experience career breaks, parental leave and illness.

4.7. Support with applications

The REDI Help Team provides support through email and phone from Monday to Friday from 9:00 AM CET to 17:30 CET.

All queries and questions regarding the application process should be sent to REDI Help **at least 10 days before the application deadline**.

REDI Help Contact

Email: redi.help@rmit.edu.au

5. Selection and evaluation process

Once you submit your application through the online platform, the evaluation process will immediately start and comprise the following steps:

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	Assessment of eligible applications	Interviews	Final ranking and allocation of positions	Admission at Research Host and RMIT

The online application phase (call for applications) is open for two months. The second call for applications opens on 1st March 2022 and closes on 30th April 2022.

During this period, Applicants will be able to submit their application and supporting documents through the [online application portal](#).

Applicants are invited to study carefully *section 3 of this guide* for the list of open vacancies and research topics. The open positions are announced on the [Vacancies page](#) of the website.



Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	Assessment of eligible applications	Interviews	Final ranking and allocation of positions	Admission at Research Host and RMIT

After the application period closes on 30th April 2022 for the second call, the REDI Management Team will start reviewing all submitted applications to check whether they meet the MSCA eligibility requirements. Refer to section 6.1 for the Eligibility checklist.

Once the eligibility check is completed, Applicants will be informed of the outcome by email.

Ineligible Applicants will have the possibility to submit a request for redress – if they believe that the outcome of the eligibility checks is incorrect. The redress process is described in section 6.7.

Applicants rejected at this stage will not have their application assessed by the Selection Panel.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	Assessment of eligible applications	Interviews	Final ranking and allocation of positions	Admission at Research Host and RMIT

Applications successfully passing the eligibility check will be assessed by the assigned Selection Panel against the Evaluation Criteria specified in section 6.2.

Where Applicants have nominated more than one host/project combination, the application will proceed simultaneously in each of the selection processes.

Each application will be assessed individually by the Selection Panel members first, following the evaluation guidelines provided to them.

All Applicants will receive email notification of the evaluation results at this stage.

Applicants meeting the minimum cut-off score (please refer to section 6.2 for the Evaluation criteria) will be shortlisted for an interview.

Applicants not shortlisted for an interview will have the possibility to request a redress procedure – if they believe that there has been a shortcoming in the way their application was evaluated. The redress process is described in section 6.7.

For more information on how applications are assessed please refer to the Guide for Evaluators.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	Assessment of eligible applications	Interviews	Final ranking and allocation of positions	Admission at Research Host and RMIT

Applicants shortlisted for an interview will be notified with sufficient time to allow them time to prepare. All interviews will be conducted by videoconference.

Interviews will comprise two parts: a question and answer session (questions will be identical for all Applicants) and a discussion session to explore the suitability to the research project (verbal, no pre-prepared material required).



Applicants and Evaluators will be given the same Interview Guide detailing process and scoring. The scoring system is described in detail in section 6.3 on **Evaluation criteria**.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	Assessment of eligible applications	Interviews	Final ranking and allocation of positions	Admission at Research Host and RMIT

The final ranking scores will be produced by combining the interview score (60% weighting) and the first ranking score (40% weighting).

The scoring of the interview criteria categories will be considered in cases where overall scores are identical, first applying Scientific and investigative aptitude, followed by Research Project. All these being equal, priority will be given to female Applicants.

Applicants will be informed on the results at this stage by email notification.

Unsuccessful Applicants will have the possibility to submit a request for redress – if they believe that there has been a shortcoming in the way their application was evaluated. The redress process is described in section 6.7.

Top-scoring unsuccessful Applicants will be placed on a reserve list until positions are filled.

The final list of successful Applicants will be published on the program's website.

Successful Applicants will have between **7 and 14 days** (depending on their chosen Research Host) after notification of the outcome **to accept the conditional offer**. In the event of an Applicant rejecting an offer, the position will be offered to the next Applicant on the reserve list.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Online application	Eligibility check	Assessment of eligible applications	Interviews	Final ranking and allocation of positions	Admission at Research Host and RMIT

Successful Applicants who accepted the conditional offer will be invited to start the admission process at their Research Host and RMIT University.

Applicants are strongly advised to familiarise themselves with the admission requirements of both their Research Host and RMIT University well in advance and compile all mandatory documents for their enrolment as Doctoral Students (including official, certified translations of academic degrees and transcripts).

More information on the admission requirements and the list of documents to be submitted to Research Host and RMIT University can be found in the position description.

6. Evaluation criteria

Your submitted application will be assessed in 4 stages, as described below:

6.1. Administrative eligibility

The following checklist will be applied to each submitted application. **Only Applicants meeting ALL the following criteria will be admitted to the next stage of assessment.**

Applicants failing to meet one or more of the following criteria will be rejected.



Criterion	Which part of your application will be assessed here?	Compliance	Instructions for assessors
<p><u>The Applicant is an Early-stage researcher:</u> Applicants must at the date of call deadline (30 April 2022) be in the first four years (full-time equivalent research experience³) of their research careers, career breaks excluded, and have not yet been awarded a doctoral degree. Career breaks refer to periods of time where the Applicant was not active in research, regardless of employment status</p>	<ul style="list-style-type: none"> ▪ MSCA and REDI Eligibility Criteria ▪ Professional and Research Experiences (Section named "Position" in Application form) ▪ CV ▪ Motivation letter ▪ Important: Applicants may be contacted to provide further details on their past research experiences 	Yes / No	Yes – Eligible No – Not Eligible
<p><u>The Applicant complies with the MSCA Mobility rule:</u> Applicants may not have resided or carried out their main activity (work, studies, etc.) in the country of the chosen Research Host for more than 12 months in the 3 years immediately before the call deadline. Time spent as part of a procedure for obtaining refugee status under the Geneva Convention (1951 Refugee Convention and the 1967 Protocol), compulsory national service and/or short stays such as holidays are not taken into account.</p>	<ul style="list-style-type: none"> ▪ MSCA and REDI Eligibility Criteria ▪ Personal Information ▪ CV ▪ Professional and Research Experiences (Section named "Position" in Application form) ▪ Important: Applicants may be contacted to provide further details on their residential status or main activity location 	Yes / No	Yes – Eligible No – Not Eligible
<p><u>The Applicant complies with the MSCA Employment rule:</u> Applicants may not be already permanently employed by the chosen Research Host at the time of call deadline. Applicants must be available to dedicate full time to the program's research training activities unless duly justified for personal or family reasons.</p>	<ul style="list-style-type: none"> ▪ MSCA and REDI Eligibility Criteria ▪ Personal Information ▪ CV ▪ Professional and Research Experiences (Section named "Position" in Application form) ▪ Important: Applicants may be contacted to provide further details on their employment statuses 	Yes / No	Yes – Eligible No – Not Eligible
<p><u>The Applicant complies with the minimum level of studies required:</u></p> <p>Applicants must hold either:</p> <ul style="list-style-type: none"> - a bachelor's degree requiring at least 4 years of full-time study in a 	<ul style="list-style-type: none"> ▪ MSCA and REDI Eligibility Criteria ▪ Highest qualification ▪ Attachments – Academic Degree(s) ▪ Attachments – Academic transcripts 	Yes / No	Yes – Eligible No – Not Eligible

³ Full-Time Equivalent Research Experience is measured from the date when a researcher obtained the degree entitling them to embark on a doctorate, either in the country in which the degree was obtained or in the country in which the researcher is recruited, even if a doctorate was never started or envisaged.



<p>relevant discipline awarded with honours and including a research component; OR</p> <ul style="list-style-type: none"> - a master's degree that includes a research component or a master degree without a research component with at least a high distinction average; OR - have evidence of appropriate academic qualifications and/or professional experience demonstrating that the applicant has developed knowledge of the field of study or cognate field and the potential for research sufficient to undertake the chosen project. 	<ul style="list-style-type: none"> ▪ CV ▪ Important: Applicants may be contacted to provide further details on their employment statuses 		
<p><u>The Applicant has demonstrable English proficiency: Applicants must have a demonstrable C1 level of English</u> (both speaking and in writing).</p>	<ul style="list-style-type: none"> ▪ MSCA and REDI Eligibility Criteria ▪ Languages ▪ Attachments – English proficiency Certificate (C1) ▪ Application Form – Uploaded English certificates or equivalent (Degree or Master's certificate issued in a country where English is the first language). ▪ Important: Applicants may be contacted to provide further details on English proficiency 	Yes / No	Yes – Eligible No – Not Eligible
<p><u>Availability for full-time employment:</u> You must be available for employment full-time at the preferred start date indicated by your chosen Research Host for a minimum period of 36 months.</p>	<ul style="list-style-type: none"> ▪ MSCA and REDI Eligibility Criteria ▪ Professional and Research Experiences (Section named “Position” in Application form) ▪ CV ▪ Important: Applicants may be contacted to provide further details 	Yes / No	Yes – Eligible No – Not Eligible
<p><u>Restrictive measures:</u> your application may be subject to security checks and procedures.</p>	<ul style="list-style-type: none"> ▪ MSCA and REDI Eligibility Criteria ▪ Attachments – Identification (scanned national ID or passport) ▪ Important: Applicants may be contacted to provide further details 	Accepted / Not accepted	If the Applicants does not accept this condition, their application will not be considered. Depending on the outcome of the security checks and procedures, the



			Applicant may not be eligible.
<u>The Applicant has submitted a complete application with all required information and documents attached.</u>	<ul style="list-style-type: none"> ▪ Full Application ▪ All documents attached 	Yes / No	Yes – Eligible No – Not Eligible

If the REDI Team cannot assess your eligibility based on the documents you provided, you may be requested to provide further evidence and/or clarifications. Failing to provide the requested information by the deadline provided by the REDI Team will result in your application being rejected.

6.2. Assessment of eligible applications

Applications having successfully passed the Eligibility check will be progressed on to the next stage of evaluation. Applications will then be individually assessed by each member of the Selection Panel according to the below assessment criteria:

<i>Criteria</i>	<i>Score</i>	<i>Weighting (%)</i>
Academic merit: academic transcript, publications, etc.	0–5	30
Research skills and other relevant competences	0–5	25
Research & work experience: 3i dimension, international or industry internships, conferences, etc.	0–5	15
Motivation letter	0–5	10
Recommendation letters	0–5	10
Public awareness (dissemination and communication activities)	0–5	10
Weighted Average	0–5	100
Scoring guide:		
0 – Fail. The application fails in these criteria or cannot be judged due to incomplete information.		
1 – Poor. The application has serious weaknesses or is addressed in an inadequate manner.		
2 – Fair. The application broadly addresses the criterion, but there are significant weaknesses.		
3 – Good. The application addresses the criterion well, although improvements are required.		
4 – Very Good. The application addresses the criterion very well, although certain improvements are still possible.		
5 – Excellent. The application successfully addresses all relevant aspects of the criterion in question.		

The **Evaluators' individual scores will be then averaged** to give an initial score for the application. A first ranking list will be produced based on the average scores. In cases where Applicants obtain the same score, priority will be given to those who scored highest in Academic merit, followed by Research skills. These being equal, priority will be given to female Applicants.



The Selection Panel will set a cut-off score for passing to the interview round, as a standard will be set as no lower than 3.5 (however, to be discussed and decided amongst the panel, depending on applicant pool) and will allow for at least the top three Applicants to be invited for interview, up to a maximum of six per position.

6.3. Interview assessment criteria

The criteria are detailed in the following table. The same scoring system to that used in the first ranking will be applied.

Criteria	Score	Weighting (%)
Scientific and investigative aptitude and motivation	0–5	30
Research Project: conceptual understanding and suitability	0–5	30
Professional skills: planning, problem solving, IT, data management,	0–5	20
Interpersonal skills: communication, teamwork, initiative, English level	0–5	20
Weighted Average	0–5	100

Each Evaluator will score the interview individually and those scores will then be averaged to give the overall interview scores. Immediately after each interview, the Evaluators will deliberate the scores and include feedback of the interviewed candidate.

6.4. Final ranking

The final ranking scores will be produced by combining the interview score (60% weighting) and the first ranking score (40% weighting). The scoring of the interview criteria categories will be considered in cases where overall scores are identical, first applying Scientific and investigative aptitude, followed by Research Project. All these being equal, priority will be given to female Applicants.

6.5. Tips for a successful application

- ✓ Allow yourself **enough time to prepare your application** and collect all supporting evidence.
- ✓ **Read the position description carefully** before completing the application form as you will need to demonstrate that you meet all the requirements to be shortlisted.
- ✓ **The referees should be your current or most recent supervisors (including former employers)**. If you have not been employed previously, you can give the names of people who professionally know you sufficiently well to confirm the information you have given and comment on your ability to do the job for which you are applying (at least one should be academic). Applicants should make their referees aware that the REDI Selection Panel may contact them.
- ✓ **Read carefully each recruiting institution's admissions requirements** listed in the position description and on their websites.
- ✓ **Assess your own application against** the evaluation criteria described in sections 6.1, 6.2 and 6.3.
- ✓ **Contact the REDI Help team at redi.help@rmit.edu.au** if you have questions when preparing your application.



6.6. Deadline

The deadline for applications in the **second Call** for Applicants is the **30 April 2022 midnight Central European Time**.

6.7. Redress procedure

The redress procedure allows ineligible/not selected Applicants to request a review if they believe that the results of the eligibility checks are incorrect and/or feel that there has been a shortcoming in the way their application was evaluated at the assessment and/or interview stages.

When to initiate a redress procedure?

Ineligible Applicants can initiate a redress procedure at different steps of the evaluation of their applications:

Step 2 - After the eligibility check is completed:

Applicants who do not meet all the eligibility criteria will have their application rejected and will be immediately informed of this decision by email. They will be then given **7 days** to initiate a redress procedure.

Step 3 - After the assessment of eligible applications is completed:

All Applicants will receive email notification of the evaluation results at this stage and may request feedback. Not selected applicants will be then given **7 days** to initiate a redress procedure.

Step 5 - After interviews with shortlisted Applicants are concluded:

All interviewed Applicants will receive an email notification of the final results, along with the marks and comments from the Selection Panels. Not selected applicants will be then given **7 days** to initiate a redress procedure.

How to initiate a redress procedure?

Ineligible Applicants must complete the [request for redress form](#) with the requested administrative information and clearly describe the reasons why they are requesting a redress.

- If a **redress is related to the eligibility check** (step 2), Applicants should explicitly refer to one or more eligibility criteria (as per section 6.1 of this guide). Redresses that don't clearly refer to the criteria cannot be considered.
- If a **redress is related to the assessment of eligible applications (step 3) or the interviews** with shortlisted Applicants (step 5), only the evaluation criteria will be reconsidered. The redress should explicitly refer to scientific criteria concerned (as per sections 6.2 or 6.3 of this guide). Only if there is a clear evidence of a factual shortcoming in the application evaluation, the application will be re-assessed. This means for example, that a problem relating to one evaluation criterion will not lead to a re-assessment if an application has failed anyway on other criteria. The scientific evaluation of the expert-evaluators (Selection Panel) will not be called into question.

Ineligible Applicants must submit their request for redress **within 7 days** after the email notification is sent to them. The request for redress must:

- Be related to one of the 3 stages of the evaluation of their applications, **and**
- Be completed using the [request for redress form](#), **and**



- Be submitted personally by the Applicant within 7 days after the email notification is sent, **and**
- Be sent by email to redi.help@rmit.edu.au with the following subject:

REDI Program – Redress request – Applicant Full Name

The redress process cannot be used as an opportunity to submit documentation that were not submitted in the original application by the call deadline.

6.8. Personal Data

RMIT Europe will process Applicant's personal data contained within the online application form for the purpose considering their application for the REDI Program.

The legal basis for processing this personal data is performance of a contract.

Applicants' personal data will be shared or disclosed to any third parties external to RMIT Europe, including external academic and/or industry reviewers who will consider and assess their application, academic and/or administrative personnel of REDI Research Host institutions, their associated universities (where applicable), staff of RMIT University and the COFUND programme facilitators who will process data for the purposes of administering and facilitating the program at RMIT Europe.

Applicant's personal data will be transferred outside of the EEA, will be kept securely by RMIT Europe and will be retained for a period of five years after the closure of the REDI Program in February 2027.

RMIT Europe is the Data Controller of this information and is committed to protecting the rights of individuals in line with Data Protection Legislation.

Applicants are invited to visit [RMIT Europe's Privacy Policy webpage](#) for further information in relation to their rights and how RMIT Europe processes their personal data. RMIT Europe's Data Controller can be contacted through email [sent](mailto:redi.help@rmit.edu.au) to redi.help@rmit.edu.au and any requests or complaints should be made in writing to the RMIT Europe's Data Controller.

6.9. Equal opportunities

REDI is fully committed to eliminating discrimination and actively promoting equality of opportunity for staff and students. Female Applicants and Applicants with diverse backgrounds are encouraged to apply. Moreover, REDI strongly supports applications of Researchers returning from career breaks, as well as female Applicants and Researchers at risk and/or from widening countries⁴ are encouraged to apply.

Specific actions to promote gender equality and inclusivity of diversity during recruitment and selection include:

- gender balanced Selection Panels;
- training Evaluators on diversity and gender balance in research and introducing them to the principles of the EU's Charter & Code for the Recruitment of Researchers.

⁴ See list of widening countries at <https://ec.europa.eu/programmes/horizon2020/en/h2020-section/spreading-excellence-and-widening-participation>



If selected, REDI Researchers will have access to RMIT's *Equitable Learning Services*⁵, that provides confidential support to RMIT students to ensure equal opportunities for all.

6.10. Ethical issues

REDI Research projects will be compatible with the international and national ethics laws and the ethical principles of Horizon 2020.

During the Research project ideation process, projects have been screened for ethical issues.

Ethical experts at both the Research Hosts and RMIT University will be called upon to provide help and recommendations in the event that an Ethics approval procedure is required.

If a proposed Research project with an industry collaborator contains an ethics risk, Researchers will be alerted and aided in applicable Ethics procedures.

7. Enrolment

7.1. Admissions

Successful Applicants will be enrolled as Doctoral Student at both the Research Host (or the Associated University in some cases) and RMIT University.

At admissions phase, successful Applicants must be able to provide the originals of all academic documents duly legalized by apostille, or in their default, legalized by diplomatic means, and along with the corresponding official translation to English or the hosting country official language (if required).

For Applicants having obtained their academic degrees from a European University, legalization of the degree is not necessary.

Selected applicants will be required to submit an original academic certificate issued by their home institution(s), or relevant body, indicating that the diploma obtained provides access to PhD studies in the issuing country. If the degree does not state this information and/or does not carry the date when the degree was completed, then the Applicant will be required to provide an additional academic certificate containing this information when registering for the doctorate.

We recommend Applicants to contact their universities ahead of time about this requirement.

7.2. Employment conditions

Working conditions

Successful Applicants will be offered a **fixed-term** (36 months extendable up to 48 months in duly justified circumstances) **full-time employment contract** by their respective Research Host. Each Research Host has its own remuneration policy and conditions of employment.

⁵ <https://www.rmit.edu.au/students/support-and-facilities/student-support/equitable-learning-services>



REDI Researchers will be paid a gross monthly salary in accordance with national payment standards and salary levels. The estimated gross annual salary, as well as an estimated net monthly salary is indicated in each position description.

REDI Researchers will be considered as Employees of the Research Host and therefore need to comply with the **minimum number of working hours** required by national legislation. The number of working hours per week is specific to each position. Please refer to the position description for more information.

International travel is foreseen, including to Melbourne, Australia (up to 12 months stay at RMIT University) and Spain (one week per year to attend the annual workshops in Barcelona).

Other benefits included in the contracts are:

- **Social security** system coverage
- **Paid annual leave** and national public holidays in accordance with national legislation of the Research Host's country.
- **Insurance for work-related accidents**, work disability and other provisions subject to the conditions and stipulations specified in the Social Security legislation in the country of the Research Host.
- **Sick leave and parental leave** in accordance with the legislation of the Research Host's country.
- **1,000€ yearly travel allowance** to cover flights and accommodation to participate in the annual workshops at RMIT Europe in Barcelona (Spain).
- **10,000€ allowance** to cover flights and living expenses for up to 12 months in Melbourne (Australia).

Working conditions at Research Hosts are governed by their respective national law. The working conditions are also in line with the [European Charter for Researchers](#) and the [Code of Conduct for the Recruitment of Researchers](#). In relation to research conditions, the on-site facilities are up-to-date and comparable to other world-class facilities of the same sector.

RMIT University and many of the REDI Research Hosts are HRS4R-certified, thus, recognized by the European Commission to have aligned their HR policies to the principles of the Charter & Code, inherently ensuring equal opportunities, support and work-life balance for their Researchers.

Institutional administrative support, and available services/facilities at Research Hosts

Successful Applicants will be provided administrative support including social security, complementary health insurance registration and visa requests (if required) so that their integration is as smooth as possible. Advice will also be given on settling in the Research Host's country.

Researchers will be enrolled/employed at their Research Host where they can also expect to go through an induction procedure that will be arranged by the Supervisor.

A comprehensive introductory *Welcome Guide* will be provided to newcomers including all the administrative and practical information they need upon taking up their employment at their Research Hosts.

Successful Applicants will also have access to a wide range of supporting services/activities, including but not limited to:

- Welcome meetings



- Mentoring programs
- Employment and career advice
- Courses and training opportunities
- Relocation support
- Cultural and social activities
- Direct engagement with industry – working closely with one or more industry representatives on research projects.

7.3. Secondments

All successfully appointed Researchers will be enrolled at RMIT University from the very beginning of their doctoral studies, and as such will be subject to undergo RMIT's online induction procedure for new staff.

Throughout their employment at their Research Hosts, REDI Researchers will be given the opportunity to spend up to 12 months at RMIT University in Australia, where they will be able to benefit from specific training and mentoring opportunities including:

- **The PhD Up** program offering a huge range of workshops, seminars and short courses to build research knowledge and skills, including research writing, publishing, research methods, ethics, project management and careers (see more at: <https://www.rmit.edu.au/students/student-essentials/information-for/research-candidates/enriching-your-candidature/phd-up-program>)
- **RMIT PhD Online Modules**, designed specifically for PhD students, including *Researching your literature review*, *Writing a research proposal*, *Choosing where to publish*, *Writing for Publication*, *Research Integrity*, etc.
- **RMIT Creds**, RMIT's Digital Credentials Platform, which includes over 80 credentials covering a wide range of topics such as *Understanding Responsible Research and Innovation*, *Academic Integrity Awareness*, *Emotional Intelligence*, *Diversity Matters*, *Agile Ways of Working*, *Why Gender Matters*, *Cross Cultural Communications*, etc. (see more at: <https://www.rmit.edu.au/study-with-us/levels-of-study/short-courses>);
- **The e-Grad School**, the online learning modules of the Australian Technology Network (ATN) of Universities' covering a multitude of transferrable skills such as *Critical and Creative Thinking*, *Leadership and Communication*, *Entrepreneurship*, *Research Commercialisation*, *Public Policy*, etc.
- **The RMIT Mentoring platform** also gives you access to mentoring from trained professionals and experts, including:
 - o *Career Mentoring* - career guidance from industry professionals from all disciplines and global locations.
 - o *Women@RMIT Mentoring* - career guidance from industry professionals who are committed to gender diversity and equality in the workplace (especially for female students in male dominated industries)
 - o *Pride Mentoring* - a chance for students who identify as LGBTIQ+ to receive professional and social guidance from industry professionals who also identify as LGBTIQ+ or are familiar with the additional challenges these groups face in the workforce.



The RMIT mentoring programs encourage Researchers who have benefitted from mentoring services to then become mentors themselves upon completion of their doctoral studies.

Furthermore, RMIT is committed to cultural reconciliation with Australia's indigenous people, and all Researchers will have opportunities to learn and experience Aboriginal culture, as well as experience life in one of the world's most liveable cities.

7.4. Career Development and Mentoring

Recruited **REDI Researchers will have a minimum of two Supervisors**, one from the Research Host and one from RMIT University. The Research Host Supervisor will take the lead during the Researcher's time in Europe, with the RMIT Supervisor interacting remotely. The roles will then be exchanged during the Researcher's secondment in Melbourne (Australia). RMIT supervisors will travel to Europe at least 2 (preferably 3) times during the course of each Researcher's PhD to participate in the annual workshop in Barcelona, and to visit and work directly with the Researcher and Host Partner on co-supervision and progress reviews.

REDI Researchers will receive ongoing support and advice from both Supervisors, providing them with career guidance and advice for personal development as well as direction of their research project.

At the beginning of their employment, REDI Researchers will develop a **Career Development Plan** (CDP) with help from their Supervisors in order to define the Researcher's training needs and career objectives for the entire duration of their employment.

Employment and Career Advice is offered by all Research Hosts guaranteeing that all Researchers will receive ample career advice and guidance.

In addition to the career's services on offer at the Research Hosts, Researchers will also be supported through similar services provided by RMIT University. Researchers will be able to access these services online throughout their entire PhD program as well as in person during their secondment to Melbourne. [Future Edge](#) is a program designed to bring students' co-curricular experiences into one place and enhance their key employability skills. Students can manage their personalised program online, reflect on their experience and skills, and develop their resume with professional input. Further to this, RMIT's [Job Shop](#) offers services such as free resume and cover letter reviews, help in finding job opportunities, careers workshops and events, and careers consultations. Researchers will also be advised how to access the [Marie Curie Alumni Academy \(MCAA\)](#).

REDI Researchers will also participate in annual workshops providing opportunities for networking and transferrable-skills trainings.

REDI Researchers will engage with the non-academic sector, with direct involvement by non-academic entities in the research projects and opportunities for secondments or short visits to companies, access to facilities and data, and mentoring or training.

Industry will also be involved in the delivery of some of the workshops and Researchers will visit incubators and start-ups in Barcelona as part of their transversal skills training.

Furthermore, the **Researchers will have full access to all activities run by RMIT Activator⁶**, RMIT's Entrepreneurship centre and of particular relevance to REDI Researchers seconded to

⁶ <https://www.rmit.edu.au/for-business/activator>



Melbourne will be the opportunity to participate in the ***ignite course***, a 2-day intensive course supported by online learning that provides a foundational understanding of the entrepreneurship process and mind-set and inspires the participant to build something that is purposeful and impactful.



Annex 1 – Request for redress form

Position reference

Personal information	
First name	<input type="text"/>
Last name	<input type="text"/>

Research project applied to	
Title of research project	<input type="text"/>

Stage of evaluation concerned		
<input type="checkbox"/> Eligibility check	<input type="checkbox"/> Assessment of application	<input type="checkbox"/> Interview

Reason for redress request
<p>Please describe the grounds of your request which may relate either:</p> <ul style="list-style-type: none"> - to the eligibility check: if this is the case, please specify the eligibility criteria your redress request relates to. - Or to the assessment of your application and/or the interview results: if this is the case, please specify the scientific criteria concerned.

NAME

SIGNATURE AND DATE



Annex 2 – Quick application form user guide

Applications for any of the open REDI Research positions have to be submitted exclusively through the [online application portal](#).

Step 1 – Create your profile. Enter a valid email address and create a password:

Sign up for a SlideRoom account

Already have an account? [Log in](#)

Email Address *

Password *

Confirm Password *

Choose a strong password to secure your data.

- Length of 10 characters or more
- Mix of uppercase and lowercase letters
- Include numbers (0-9) or symbols (!@#%&^*+)
- Don't reuse a password that you use for other sites

I have read and agree to the [Terms of Service](#) and [Privacy Policy](#).

[Sign Up](#) or [Go Back](#)

Once you have signed up, an email with an activation link is sent to your email address from noreply@slideroom.com. Click the activation link to log in to the SlideRoom portal.

Step 2 – Go to the REDI Program page available at [and start your application](#)

Note – you have the possibility to apply for up to 3 different positions. To do so, please click on each available program. You should submit your application for Position 1 first and then, if you wish you can submit Position 2 and 3 separately.

Open the REDI Application portal here: <https://rediprogram.slideroom.com/>



This project has received funding from the European Union's Horizon 2020 research and innovation programme under the Marie Skłodowska-Curie grant agreement No 101034328.



REDI Application Portal

Dear Applicant,

Welcome to the REDI (RMIT European Doctoral Innovators) Application Portal. Please submit your application before midnight CET (Central European Time) on April 30th, 2022 following the instructions given in the Guide for Applicants.

You may apply for up to 3 positions. You need to submit one application per position, which you can do by choosing the position you are applying for (position 1, position 2 or position 3) from the below list.

Should you require support with your application, please contact redi.help@mit.edu.au

REDI is fully committed to eliminating discrimination and actively promoting equality of opportunity for staff and students. Female candidates and applicants with diverse backgrounds are encouraged to apply.



This project has received funding from the European Union's Horizon 2020 research and innovation programme under the Marie Skłodowska-Curie grant agreement No 101034328.

[Apply Now](#)

AVAILABLE PROGRAMS

[REDI Program - Apply for position 1 here \(Deadline: April 30, 2022\)](#)

Deadline: April 30, 2022

[REDI Program - Apply for position 2 here \(Deadline: April 30, 2022\)](#)

Deadline: April 30, 2022

[REDI Program - Apply for position 3 here \(Deadline: April 30, 2022\)](#)

Deadline: April 30, 2022

You can use the “Preview Full Application” option under each open program to visualise all questions from the forms which may be helpful for preparing your application.

Step 3 – Begin your application: complete Form 1 on MSCA and REDI Eligibility criteria

In this section, you will be able to read and confirm your compliance with the following rules:

1. Compliance with the MSCA Early-Stage Researcher rule
2. Compliance with the MSCA Mobility rule
3. Compliance with MSCA Employment rule
4. Compliance with Minimum level of studies
5. Compliance with English proficiency
6. Availability
7. Restrictive measures

Tips:

- Read carefully each rule and confirm your compliance. If in doubt, please contact REDI Help at redi.help@mit.edu.au
- Note that all answers **need to be true and must be marked YES** for you to be eligible for REDI and you are expected to clearly demonstrate it in the application.
- If you are not compliant with one or more of the rules listed there, you cannot process further your application.
- Please note that your compliance with each of the listed rules will be carefully checked by the REDI team at the Eligibility check against all the information and supporting documents provided in your application.



Step 4 – Complete Form 2 on the Position

Here, you are asked to choose your preferred host institution. Please refer to the page [Research Partners](#) for the full list of Research Hosts.

NOTE – If you are applying for the position available at the University of Copenhagen (UCPH), you must apply ONLY through the Danish portal at: <https://employment.ku.dk/phd/?show=155916>

REDI Program - Apply for position 1 here (Deadline: April 30, 2022) Due April 30, 2022

< BACK

1 Forms — 2 Attachments — 3 Submit

NEXT >

✓ MSCA and REDI Eligibility criteria

▲ Position

Personal Information

Highest qualification

Second highest qualification

Third highest qualification

Languages

Applicant Declaration

Processing of Personal Data

Position

* indicates a required field

You are allowed to apply for up to 3 positions. If you wish to apply for another position, you need to **submit a separate application**.

Please have the Position Description to hand when indicating your choices.

University of Copenhagen (UCPH) applicants must apply through their portal: [\[link\]](#)

See list of Research Hosts here: [link](#)

▲ Seven questions on this form need attention.

Some required questions are incomplete: [2](#), [3](#), [4](#), [5](#), [6](#), [7](#) and [8](#)

1. Which is your chosen Host Institution? *

Please select from the below list your chosen Research Host:

University of Twente (UT) ▼

1.1. Which position are you applying for at your chosen Research Host *

Please chose one available position at your chosen Research Host:

http://www.rediprogram.eu/open_vacancies/#openvacancies

DC1 ▼

Once you have chosen your preferred host institution, you will be asked to choose the position code and the research project number you are applying for. Please refer to the [Vacancies](#) page of the website for more information on the available positions at your chosen host institution.



1.1. Which position are you applying for at your chosen Research Host *

Please choose one available position at your chosen Research Host:

http://www.rediprogram.eu/open_vacancies/#openvacancies

1.2. Which research project are you applying for at your chosen host institution? *

For more information please refer to the Position Description at [\[link\]](#)

You must then answer the following questions:

- Research experience relevant to the position you are applying for. Please be clear and concise and follow the instructions.
- Main research outputs relevant to the position.
- Non-research (professional) experience relevant to this position.
- Main professional outputs relevant to this position
- Dissemination experience

You may insert a link to any research/professional outputs you consider relevant for this position.

Step 5 – Complete Form 3 on Personal information

In this form, you are required to fill in the following fields at least (marked with *):

1. Gender
2. Date of birth
3. Country of birth
4. Nationality
5. Country of residence – please make sure you choose the country where you are living at the moment. This will be important for assessing whether you comply with the MSCA mobility rule.
6. Date you moved to your country of residence
7. Countries where you have lived/studied/worked or conducted any other activity after 1 March 2019 for a period equal to or longer than 12 months
8. Current address
9. If you applied before to the REDI program
10. If you are already enrolled in a study program at RMIT University
11. If you are already enrolled in a study program at any of the Research Hosts
12. If you are eligible for additional financial support - . If you choose “yes”, then you will be asked to provide a short description of your situation and why you need extra financial support.
13. If you are returning from a career break
14. Where did you learn about the REDI program – let us know where you read about REDI
15. Referee 1 name
16. Your relation to Referee 1
17. Referee 1 email
18. Referee 1 phone number



19. Referee 2 name
20. Your relation to Referee 2
21. Referee 2 email
22. Referee 2 phone number

Step 6 – Complete Form 4 on Highest qualification (and optionally forms 5 and 6 on second and third highest qualifications)

In this form, you are asked to provide information on the highest academic qualification you have. Your highest academic qualification should enable you to embark on a doctoral study program in your home country.

Please make sure you study carefully the eligibility criteria specified in section 4.2 of the Guide for Applicants.

In this form, you must answer the following questions:

- Indicate level of study
- Indicate country where the institution having issued your qualification is based at
- Name of the institution where you obtained your qualification
- Field of obtained qualification
- Title of qualification
- List principal subjects and acquired skills relevant to the position you are applying for
- Completion status
- Date you started studying there
- Date you completed your studies (if in progress, specify expected date of completion)
- List any other non-formal learning experience and qualifications you have

You must fill in the form on Highest qualification at least. If you do not wish to add second and third highest qualifications, you can skip the next two forms and go straight to **Languages**.

Step 7 – Complete Form 7 on Languages

In this form, you will be asked to specify whether you are a native English speaker. Please note that supporting documentation is required in the attachments section of the application.

If English is not your mother tongue, then you will be asked to provide more information of your English proficiency.

To self-assess your level of understanding, speaking and writing, please refer to the [Common European Framework of Reference for Languages](#).

If your mother tongue is not English, you will be required to fill in the following fields:

- Your mother tongue
- Your understanding of English
- Your speaking level of English
- Your writing level of English
- The English test you have taken
- Your score from the English test
- Date you have taken the English test
- Date when you plan to take your English examination (only if you do not have a valid English certificate yet)



Step 8 – Complete Form 8 on Applicant declaration

Please read carefully the Applicant declaration. Accept the declaration if you agree with its content. Please note if you do not agree with the declaration, you will not be able to submit your application.

Step 9 – Complete Form 9 on Processing Personal Data

Please read carefully the Processing personal Data Disclaimer. Accept the disclaimer if you agree with its content. Please note if you do not agree with the disclaimer, you will not be able to submit your application.

Step 10 – Upload your attachments

In this form, you **MUST** upload these mandatory documents:

1. **A scanned copy of a valid photo ID** (national ID, passport or similar) - Upload a valid scan of your National ID or Passport (PDF, jpg).
Important: A picture of yourself is not acceptable, and a valid photo ID must be a national ID, passport or equivalent that includes your photo, full legal name, date of birth, nationality and other personal information.
2. **Your CV in English** – Upload your CV in English.
3. **Your Motivation Letter in English** - Upload your motivation letter in English tailored to the position you are applying for.
Guiding principles:
 - ✓ Explain why you are a good fit for the position
 - ✓ Summarize relevant skills, experience knowledge and personal behaviours you have that fit the role
4. **Academic degree(s)** – Upload scanned copy of your original Academic Degree(s) in English.
Please note that if the original language is not English, then you need to provide a copy of the original Academic Degree(s) plus a translation into English (it can be either an official translation or self-translation).
Important: Original Academic Degree(s) without a valid signature will be automatically disqualified.
5. **Academic Transcript(s)** - Upload scanned copies of your original academic transcripts of records in English.
Please note that if the original language is not English, then you need to provide a copy of the original Transcript plus a translation into English (it can be either an official translation or made by yourself).
Important: Original Transcript of Records without a valid signature will be automatically rejected.
6. **One-page overview of Master (or equivalent) research project** - Upload a one-page summary of your Master (or equivalent) research project.

You may also upload the following optional documents:

7. **English Proficiency Certificate (C1)** - You may upload scanned copy of your English Proficiency Certificate (C1), according to the European Framework of Reference for Languages <https://www.coe.int/en/web/common-european-framework-reference-languages>



If your English proficiency certificate is not available yet, you may attach a statement about your commitment to present C1 scores at the time of enrolment at the latest. Failure to submit a valid C1 certificate that complies with the minimum criteria may lead to rejection of your application.

Important: prior to enrolment/ admissions, you will be required to provide evidence of English Proficiency (C1)

8. **Recommendation (reference) letters** - You may attach two recommendation letters issued by former supervisors/employers, etc.

Important: If you are shortlisted for interview, you will be required to provide two recommendation letters.

9. **Research proposal and other research outputs:** You may upload a max. 4-page research project proposal corresponding to the position and research project you are applying for.

IMPORTANT - If you apply for the 5th Studio position, you must upload a short (max 10 page, 10Mb) portfolio of design work, highlighting your design, drawing and communication skills.

Also, you may add any other research outputs (scientific papers, conference proceedings, book chapters, etc.)

Please scan all files together as a single PDF.

Please note that you need to upload all mandatory documents in order to be able to submit your application.

Step 11 – Make sure you completed all mandatory fields

The system will not allow submission if one or more of the mandatory fields (marked with *) are not completed. Please go back and review the sections marked with

Forms marked with a green checkmark are correctly filled in and complete as shown below:

- ✓ MSCA and REDI Eligibility criteria
- ✓ Position
- ✓ Personal Information
- ✓ Highest qualification
- Second highest qualification
- Third highest qualification
- ✓ Languages
- ✓ Applicant Declaration
- ✓ Processing of Personal Data

If you correctly

- ✓ completed all forms



✓ uploaded all required documents in the attachment section
you can move on to the next step and submit your application.

✓ Forms — ✓ Attachments — **3** Submit

You are ready to submit.

Once you submit, RMIT Europe will be able to view your application instantly.

REDI Program - Apply for position 1 here (Deadline: April 30, 2022)

[Click here](#) to review your application before submitting.

NOTE: Once your application has been submitted, you will NOT be able to make any edits.

Submit Application

Step 12 – After submission

You will be able to print the confirmation of your submission after submitting. Please note down your confirmation number for any further correspondence with RMIT Europe regarding your application.



Congratulations, you successfully submitted to RMIT Europe on February 25, 2022. Your confirmation number is #22205833155.

[Print confirmation](#) [Print a copy of your application](#)

REDI Program - Apply for position 1 here (Deadline: April 30, 2022)

Dear REDI applicant,

Thank you very much for showing your interest in the REDI Doctoral program.

We would like to confirm that your application was successfully submitted.

Please note that your application cannot be resubmitted. In case you wish to amend or withdraw your application before the program's deadline, contact us at redi-help@rmit.edu.au.

We cannot accept any requests to amend submitted applications after the program's deadline which is April 30th midnight CET.

Kind regards,

RMIT European Doctoral Innovators (REDI) Team

You may return to the [Dashboard](#) to view your completed application(s).

For any queries, including requests to changes to or withdrawal of your application, contact redi.help@rmit.edu.au